

BOROUGH OF PEAPACK AND GLADSTONE

CLERK/REGISTRAR
ASSISTANT ADMINISTRATOR

TELEPHONE: 908-234-2250
FAX: 908-781-0042

1 SCHOOL STREET
P.O. BOX 218
PEAPACK, NJ 07977

September 27, 2021

The Borough Council Meeting of September 28, 2021 will be held virtually through Go To Meeting The meeting starts at 7:00PM

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/846771141>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3311](tel:+18722403311)

Access Code: 846-771-141

1. Please mute your phones or computer during the meeting.
2. Please be respectful of this process so we can clearly identify each other and don't talk over one another as this makes it very difficult for all to hear and understand
3. When the meeting is opened to the public, please state your name and address for the record



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE,
BOROUGH COUNCIL MEETING AGENDA**



**SEPTEMBER 28, 2021
7:00 PM – REGULAR MEETING**

Location: VIA GOTO MEETING CONFERENCING SYSTEM

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. CALL TO ORDER

2. SUNSHINE NOTICE – *Municipal Clerk reads the following statement:*

“Pursuant to the Open Public Meetings Act, Adequate notice of 2021 Meeting Dates was published in the Courier News and Bernardsville News on December 3, 2020 and posted at the Municipal Complex and the Borough Library. Action may be taken.”

3. FLAG SALUTE

4. ROLL CALL

5. PUBLIC COMMENTS: 5 MINUTES PER PERSON – NON-AGENDA ITEMS

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person. Comments may be made on any Non-Agenda subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

6. OLD BUSINESS

7. NEW BUSINESS

8. MISCELLANEOUS DISCUSSION/APPROVALS

9. READING AND APPROVAL OF MINUTES

Regular Meeting September 14, 2021

10. RESOLUTIONS

RESOLUTION NO. 181-21 – *Resolution Authorizing to Sponsor Flu Shot Clinic for Borough Employees, Emergency Personnel and Police Personnel*

RESOLUTION NO. 182-21 – *Resolution Granting the Family and Medical Leave Act (FMLA) to Ellen Hays for Unpaid Time Off from October 18, 2021 to October 22, 2021*

RESOLUTION NO. 184-21 – *Resolution to Enter into an Agreement with Burgis Associates, Inc. for the Purpose of Professional Planning Services for the Preparation of an Updated Farmland Preservation Plan Element*

RESOLUTION NO. 185-21 – *Resolution to Enter into an Agreement with Burgis Associates, Inc. for the Purpose of Professional Planning Services for the Preparation of an Updated Open Space and Recreation Plan (OSRP) Element*



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE,
BOROUGH COUNCIL MEETING AGENDA**

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11. BILLS LIST

RESOLUTION NO. 183-21 – *Approval of Bills as signed and listed on the Bill Payment List*

Total Amount: \$179,127.98

12. COUNCIL REPORTS

Council President Corigliano & Councilman Sweeney

Councilman Lemma & Councilman Caminiti

Councilman Caminiti & Councilman Lemma

Councilwoman Murphy & Councilman Lemma

Councilman Sweeney & Councilwoman Dietrich

Councilman Caminiti & Councilman Lemma

Mayor Skinner

John Bruder, Borough Attorney

Randy Bahr

Mayor Skinner

Finance

Sanitation & Sewer

Borough Property

Fire/First Aid Squad

Police

Roads & Transportation

Zoning & Construction

Legal

Administrator's Report

Mayor's Report

13. PUBLIC COMMENTS – 3 MINUTES PER PERSON – AGENDA ITEMS ONLY

It is the policy of the Borough Council that all public comments on an issue shall be limited to three (3) minutes per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

14. ADJOURNMENT

**THE NEXT MEETING OF THE MAYOR & COUNCIL WILL BE HELD ON
TUESDAY OCTOBER 12, 2021 VIA GOTO MEETING CONFERENCING SERVICE AT 7:00PM**

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 181-21

TITLE: RESOLUTION AUTHORIZING TO SPONSOR FLU SHOT CLINIC FOR BOROUGH EMPLOYEES, EMERGENCY PERSONNEL AND POLICE PERSONNEL

WHEREAS, the Borough of Peapack & Gladstone desires to sponsor a Flu Shot Clinic to be held in the gymnasium of the Municipal Complex; and

WHEREAS, said clinic has been planned by the Bernards Township Board of Health for Friday, October 15, 2021 from 9am to 11am; and

WHEREAS, flu shots will be provided to Borough Employees, Emergency Personnel and Police Personnel who wish to partake; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor & Council of the Borough of Peapack & Gladstone hereby authorize the Board of Health of Bernards Township to hold a Flu Shot Clinic, to include Borough Employees on Friday, October 15, 2021 from 9:00am – 11:00am.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

IT IS HEREBY CERTIFIED THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF PEAPACK & GLADSTONE AT A MEETING OF SAID COUNCIL HELD ON SEPTEMBER 28, 2021.

NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 182-21

TITLE: RESOLUTION GRANTING THE FAMILY AND MEDICAL LEAVE ACT (FMLA) TO ELLEN HAYS FOR UNPAID TIME OFF FROM OCTOBER 18, 2021 TO OCTOBER 22, 2021

BE IT RESOLVED that the Mayor and Borough Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey hereby grants to Ellen Hays unpaid time off from October 18, 2021 to October 22, 2021 in accordance with the Family and Medical Leave Act (FMLA).

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 183-21

Payment of Claims (Posted)

WHEREAS, The Borough Council of the Borough of Peapack & Gladstone has received bills to be paid as listed; and

WHEREAS, The Chief Financial Officer and the Borough Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Borough, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, in the County of Somerset and State of New Jersey hereby:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Borough Officials are authorized to sign the checks.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 184-21

TITLE: RESOLUTION TO ENTER INTO AN AGREEMENT WITH BURGIS ASSOCIATES, INC. FOR THE PURPOSE OF PROFESSIONAL PLANNING SERVICES FOR THE PREPARATION OF AN UPDATED FARMLAND PRESERVATION PLAN ELEMENT

WHEREAS, the Borough of Peapack and Gladstone has an interest in updating the current Borough Farmland Preservation Plan Element; and

WHEREAS, Burgis Associates, Inc. has presented a proposal to prepare an updated Farmland Preservation Plan Element designed to identify and address the community's Farmland Preservation needs; and

WHEREAS, there was a review of their proposal received and it covered all the needs for the Borough for the professional work needed for the update of the Farmland Preservation Plan; and

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Peapack and Gladstone that the Borough award the work to Burgis Associates, Inc. for the Borough of Peapack & Gladstone in an amount not to exceed \$9,500.00.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

FINANCE CERTIFICATION

I, Dale Melville, CFO of the Borough of Peapack & Gladstone hereby certify that there are adequate funds available for the above-named contract. Monies are available as 50% of grant through the State of New Jersey State Agriculture Development Committee and 50% from Open Space & Recreation Trust fund.

Dale Melville, CFO

DRAFT

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 185-21

TITLE: RESOLUTION TO ENTER INTO AN AGREEMENT WITH BURGIS ASSOCIATES, INC. FOR THE PURPOSE OF PROFESSIONAL PLANNING SERVICES FOR THE PREPARATION OF AN UPDATED OPEN SPACE AND RECREATION PLAN (OSRP) ELEMENT

WHEREAS, the Borough of Peapack and Gladstone has an interest in updating the current Borough Open Space and Recreation Plan (OSRP); and

WHEREAS, Burgis Associates, Inc. has presented a proposal to prepare an updated OSRP designed to identify and address the community's open space and recreation needs; and

WHEREAS, there was a review of their proposal received and it covered all the needs for the Borough for the professional work needed for the update of the OSRP; and

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Peapack and Gladstone that the Borough award the work to Burgis Associates, Inc. for the Borough of Peapack & Gladstone in an amount not to exceed \$5,500.00.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

FINANCE CERTIFICATION

I, Dale Melville, CFO of the Borough of Peapack & Gladstone hereby certify that there are adequate funds available for the above-named contract. Monies are available in Open Space & Recreation Trust fund.

Dale Melville, CFO

DRAFT