

# BOROUGH OF PEAPACK AND GLADSTONE

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CLERK/REGISTRAR  
ASSISTANT ADMINISTRATOR

TELEPHONE: 908-234-2250  
FAX: 908-781-0042

1 SCHOOL STREET  
P.O. BOX 218  
PEAPACK, NJ 07977

October 25, 2021

## **The Borough Council Meeting of October 26, 2021 will be held virtually through Go To Meeting The meeting starts at 7:00PM**

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/925045485>

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1. Please mute your phones or computer during the meeting.
2. Please be respectful of this process so we can clearly identify each other and don't talk over one another as this makes it very difficult for all to hear and understand
3. When the meeting is opened to the public, please state your name and address for the record



**MAYOR & COUNCIL  
THE BOROUGH OF PEAPACK & GLADSTONE,  
BOROUGH COUNCIL MEETING AGENDA**



**OCTOBER 26, 2021**

**7:00 PM – REGULAR MEETING**

**Location: VIA GOTO MEETING CONFERENCING SYSTEM**

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*Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.*

**1. CALL TO ORDER**

**2. SUNSHINE NOTICE** – *Municipal Clerk reads the following statement:*

*“Pursuant to the Open Public Meetings Act, Adequate notice of 2021 Meeting Dates was published in the Courier News and Bernardsville News on December 3, 2020 and posted at the Municipal Complex and the Borough Library. Action may be taken.”*

**3. FLAG SALUTE**

**4. ROLL CALL**

**5. PUBLIC COMMENTS: 5 MINUTES PER PERSON – NON-AGENDA ITEMS**

*It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person. Comments may be made on any Non-Agenda subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.*

**6. OLD BUSINESS**

**7. NEW BUSINESS**

- NJDOT take over maintenance of bridge which supports the underpass between Pfizer property and the proposed residential development on Route 206

**8. MISCELLANEOUS DISCUSSION/APPROVALS**

- Best Practices

**9. READING AND APPROVAL OF MINUTES**

Executive Session Minutes September 28, 2021

Executive Session Minutes October 12, 2021

Regular Meeting Minutes October 12, 2021



**MAYOR & COUNCIL  
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**10. ORDINANCES**

**INTRODUCTION OF ORDINANCE 1106-2021** – An Ordinance Authorizing the Acquisition of Certain Property Located within the Borough of Peapack & Gladstone, Block 8, Lot 2.03, 16 School Street

**11. RESOLUTIONS**

**RESOLUTION NO. 192-21** – *Authorization for Jeremy P. Conover to Become an Auxiliary Member of the Peapack & Gladstone Volunteer Fire Department*

**RESOLUTION NO. 193-21** – *Authorization for Valerie Zoller to Become an Auxiliary Member of the Peapack & Gladstone Volunteer Fire Department*

**RESOLUTION NO. 194-21** – *Authorizing Borough Police Department to Participate in Somerset County Halloween Safe Passage Grant*

**RESOLUTION NO. 195-21** – *Resolution Providing for the Insertion of a Special Item of Revenue in the 2021 Budget for the Driving While Intoxicated Grant Pursuant to N.J.S.A. 40A:87 (Chapter 159)*

**RESOLUTION NO. 196-21** – *Resolution to Appoint Jennifer Colucci as Part Time Administrative Assistant*

**12. BILLS LIST**

**RESOLUTION NO. 197-21** – *Approval of Bills as signed and listed on the Bill Payment List*  
**Total Amount: \$257,934.50**

**13. COUNCIL REPORTS**

Council President Corigliano & Councilman Sweeney	Finance
Councilman Lemma & Councilman Caminiti	Sanitation & Sewer
Councilman Caminiti & Councilman Lemma	Borough Property
Councilwoman Murphy & Councilman Lemma	Fire/First Aid Squad
Councilman Sweeney & Councilwoman Dietrich	Police
Councilman Caminiti & Councilman Lemma	Roads & Transportation
Mayor Skinner	Zoning & Construction
John Bruder, Borough Attorney	Legal
Nancy Bretzger	Administrator's Report
Mayor Skinner	Mayor's Report

**14. PUBLIC COMMENTS – 3 MINUTES PER PERSON – AGENDA ITEMS ONLY**

*It is the policy of the Borough Council that all public comments on an issue shall be limited to three (3) minutes per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.*



**MAYOR & COUNCIL  
THE BOROUGH OF PEAPACK & GLADSTONE,  
BOROUGH COUNCIL MEETING AGENDA  
OCTOBER 26, 2021**



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**15. ADJOURNMENT**

**THE NEXT MEETING OF THE MAYOR & COUNCIL WILL BE HELD ON  
TUESDAY NOVEMBER 9, 2021 7:00PM AT BOROUGH HALL**

**RESOLUTION  
BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 192-21**

**TITLED: AUTHORIZATION FOR JEREMY P. CONOVER TO BECOME AN AUXILIARY MEMBER OF THE PEAPACK & GLADSTONE VOLUNTEER FIRE DEPARTMENT**

**WHEREAS**, an application has been submitted for Jeremy P. Conover to become an auxiliary member of the Peapack & Gladstone Volunteer Fire Department; and

**WHEREAS**, Jeremy P. Conover has met all the requirements of the Fire Department to become an auxiliary member; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey hereby authorize Jeremy P. Conover to become an auxiliary member of the Peapack & Gladstone Volunteer Fire Department.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

*IT IS HEREBY CERTIFIED THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF PEAPACK & GLADSTONE AT A MEETING OF SAID COUNCIL HELD ON OCTOBER 26, 2021.*

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION  
BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 193-21**

**TITLED: AUTHORIZATION FOR VALERIE ZOLLER TO BECOME AN AUXILIARY MEMBER OF THE PEAPACK & GLADSTONE VOLUNTEER FIRE DEPARTMENT**

**WHEREAS**, an application has been submitted for Valerie Zoller to become an auxiliary member of the Peapack & Gladstone Volunteer Fire Department; and

**WHEREAS**, Valerie Zoller as met all the requirements of the Fire Department to become an auxiliary member; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey hereby authorize Valerie Zoller to become an auxiliary member of the Peapack & Gladstone Volunteer Fire Department.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

# RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 194-21

**TITLE: AUTHORIZING BOROUGH POLICE DEPARTMENT TO PARTICIPATE IN SOMERSET COUNTY HALLOWEEN SAFE PASSAGE GRANT**

**WHEREAS**, the Somerset County Prosecutor's Office has made available funds for its Halloween Safe Passage Grant, allowing Police Departments to conduct enhanced enforcement patrols. The patrol will be conducted on Saturday, October 30th, 2021 and Sunday, October 31, 2021 between 6 p.m. and 2 a.m. for a total of 8 hours, at \$60 per hour, for a maximum amount of \$480.00, and

**WHEREAS**, the Borough of Peapack & Gladstone Police Department wishes to take advantage of this grant.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council do hereby approve the submission of said grant application.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 195-21**

**TITLE: RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2021 BUDGET FOR THE DRIVING WHILE INTOXICATED GRANT PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW THEREFORE BE IT RESOLVED** that the Borough of Peapack & Gladstone, County of Somerset, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2021 in the sum of one thousand Four hundred eighty dollars and zero cents (\$480.00) which items are now available as a revenue from

2021 Halloween Safe Passage \$480.00

**BE IT FURTHER RESOLVED** that one certified copy of this Resolution together with a certification from the Somerset County Prosecutors Office that funds will be made available through a reimbursable Grant be filed with the Director of the Division of Local Government Services.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR



**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 196-21**

**TITLE: RESOLUTION TO APPOINT JENNIFER COLUCCI AS PART TIME ADMINISTRATIVE ASSISTANT**

**WHEREAS**, the Administration Department has expressed a need to hire an Administrative Assistant; and

**WHEREAS**, the Borough Clerk/Administrator recommends Jennifer Colucci to be hired to fill the aforesaid position; and

**WHEREAS**, the Mayor and Council concurs with that recommendation.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that Jennifer Colucci is hereby appointed as Administrative Assistant in the Borough of Peapack & Gladstone. Administration/Clerk Department at a salary of \$22.00 per hour, twenty-five (25) hours per week. Her work hours will be 9:00am to 2:00pm with an effective starting date of November 8, 2021.

**BE IT FURTHER RESOLVED** that:

1. In accordance with the Personnel Policy of the Borough, part-time employees are not entitled to health benefits, paid time off or longevity.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 197-21**

**Payment of Claims (Posted)**

**WHEREAS**, The Borough Council of the Borough of Peapack & Gladstone has received bills to be paid as listed; and

**WHEREAS**, The Chief Financial Officer and the Borough Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Borough, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack & Gladstone, in the County of Somerset and State of New Jersey hereby:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Borough Officials are authorized to sign the checks.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
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BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR