

# BOROUGH OF PEAPACK AND GLADSTONE

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CLERK/REGISTRAR  
ASSISTANT ADMINISTRATOR

TELEPHONE: 908-234-2250  
FAX: 908-781-0042

1 SCHOOL STREET  
P.O. BOX 218  
PEAPACK, NJ 07977

May 21, 2021

## **The Borough Council Meeting of May 25, 2021 will be held virtually through Go To Meeting The meeting starts at 7:00PM**

You can access the meeting with information below:

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/874190085>

**You can also dial in using your phone.**

United States: [+1 \(571\) 317-3122](tel:+15713173122)

**Access Code:** 874-190-085

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<https://global.gotomeeting.com/install/874190085>

We ask that you are patient with us during this process as this is new to all of us involved. To make this new process work as efficiently as possible we have drafted a procedure to follow:

1. Mayor Skinner will start the meeting. The Mayor will read a statement asking for patience with this process and telling everyone to mute his or her phone until public comment.
2. Members of the Council will announce who they are before they begin speaking.
3. Please be respectful of this process so we can clearly identify each other and don't talk over one another as this makes it very difficult for all to hear and understand
4. When the meeting is opened to the public, please state your name and address for the record



**MAYOR & COUNCIL  
THE BOROUGH OF PEAPACK & GLADSTONE,  
BOROUGH COUNCIL MEETING AGENDA**



**MAY 25, 2021**

**6:00PM - EXECUTIVE SESSION**

**7:00PM - REGULAR MEETING**

**Location: Electronically via the GOTO Meeting Conferencing Service**

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*Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.*

**1. CALL TO ORDER**

**2. SUNSHINE NOTICE – Municipal Clerk reads the following statement:**

*“Pursuant to the Open Public Meetings Act, Adequate notice of 2021 Meeting Dates was published in the Courier News and Bernardsville News on December 3, 2020 and posted at the Municipal Complex and the Borough Library. Action may be taken.”*

**3. FLAG SALUTE**

**4. ROLL CALL**

**5. EXECUTIVE SESSION-RESOLUTION NO. 111-21 – AUTHORIZATION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES-(1) CONTRACT NEGOTIATIONS (a) Liberty Park Improvement Project (b) CBA (2) PUBLIC SAFETY**

**6. MAYOR’S UPDATE ON COVID-19**

**7. PUBLIC COMMENTS: 5 MINUTES PER PERSON – NON-AGENDA ITEMS**

*It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person. Comments may be made on any Non-Agenda subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.*

**8. OLD BUSINESS**

- Electrical Vehicle Charging Station Grant Approval Letter

**9. NEW BUSINESS**

**10. MISCELLANEOUS DISCUSSION/APPROVALS**

- Amendment to Raffle License Application No. 01-2020 for Matheny School and Hospital, Inc. for a Casino Night to be held at Matheny School on August 6, 2021
- Amendment to the Raffle License Application No. 02-2020 for Matheny School and Hospital, Inc. for a 50/50 Raffle to be held at Matheny School on August 6, 2021

**11. READING AND APPROVAL OF MINUTES**

Regular Meeting May 11, 2021

Executive Meeting May 11, 2021



**MAYOR & COUNCIL  
THE BOROUGH OF PEAPACK & GLADSTONE,  
BOROUGH COUNCIL MEETING AGENDA**



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**12. ORDINANCES**

**PUBLIC HEARING OF ORDINANCE 1099-2021** – Calendar Year 2021 - Ordinance to Exceed the Municipal Budget Appropriation Limits and the Establish a CAP Bank (N.J.S.A. 40A:4-45.14)

**13. PUBLIC HEARING AND ADOPTION OF THE 2021 BUDGET**

*Council President Corigliano presents the 2021 Budget*

**RESOLUTION NO. 112-21** – Resolution for Self-Examination of Budget Resolution

**RESOLUTION NO. 113-21** - Resolution to Read the 2021 Budget by Title Only

**14. RESOLUTIONS**

**RESOLUTION NO. 114-21** – Award of Bid for the Liberty Park Improvement Project to V&K Construction, Inc. for \$836,081.00

**RESOLUTION NO. 115-21** – Resolution for Renewal of Plenary Retail Consumption Liquor License for the Period of July 1, 2021 to June 30, 2022-Essex Hunt Club

**RESOLUTION NO. 116-21** – Resolution Granting the Family and Medical Leave Act (FMLA) to Ellen Hays for Unpaid Time Off from June 1, 2021 to June 4, 2021

**RESOLUTION NO. 117-21** – Resolution Authorizing the Hiring of Seasonal Employees for Recreation's 2021 Summer Camp and Other Summer Programs

**15. BILLS LIST**

**RESOLUTION NO. 118-21** – Approval of Bills as signed and listed on the Bill Payment List

**Total Amount: \$123,258.95**

**16. COUNCIL REPORTS**

Council President Corigliano & Councilman Sweeney

Councilman Lemma & Councilman Caminiti

Councilman Caminiti & Councilman Lemma

Councilwoman Murphy & Councilman Lemma

Councilman Sweeney & Councilwoman Dietrich

Councilman Caminiti & Councilman Lemma

Mayor Skinner

John Bruder, Borough Attorney

Randy Bahr

Mayor Skinner

Finance

Sanitation & Sewer

Borough Property

Fire/First Aid Squad

Police

Roads & Transportation

Zoning & Construction

Legal

Administrator's Report

Mayor's Report



**MAYOR & COUNCIL  
THE BOROUGH OF PEAPACK & GLADSTONE,  
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**17. PUBLIC COMMENTS – 3 MINUTES PER PERSON – AGENDA ITEMS ONLY**

*It is the policy of the Borough Council that all public comments on an issue shall be limited to three (3) minutes per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.*

**18. ADJOURNMENT**

**THE NEXT MEETING OF THE MAYOR & COUNCIL WILL BE HELD ON  
TUESDAY JUNE 15, 2021 AT 7:00PM VIA GOTO MEETINGS CONFERENCING SERVICE**

**RESOLUTION**

**BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 111-21**

**TITLE: AUTHORIZATION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES**

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Peapack & Gladstone that in compliance with N.J.S.A. 10:4-12b et seq., this meeting will be closed to the public to discuss the following matters:

1. Contract Negotiations
  - a. Liberty Park Improvements
  - b. CBA
2. Public Safety

The matters considered in this Executive Session can be released to the public when the reasons for discussing and acting on it in closed session no longer exist.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

*IT IS HEREBY CERTIFIED THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF PEAPACK & GLADSTONE AT A MEETING OF SAID COUNCIL HELD MAY 25, 2021*

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

## RESOLUTION

### BOROUGH OF PEAPACK & GLADSTONE SOMERSET COUNTY, NEW JERSEY

#### RESOLUTION NO. 112-21

#### TITLED: RESOLUTION FOR SELF-EXAMINATION OF BUDGET RESOLUTION

**WHEREAS** N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS** N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS** pursuant to N.J.A.C. 5:30-7.2 through 7.5, the *Borough of Peapack and Gladstone* has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2021 budget year.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the *Borough of Peapack and Gladstone* that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

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---

NANCY A. BRETZGER  
BOROUGH CLERK

---

GREGORY J. SKINNER  
MAYOR

*BOROUGH OF PEAPACK & GLADSTONE*  
SOMERSET COUNTY, NEW JERSEY

**CERTIFICATION OF APPROVED BUDGET**

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the municipality has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30-7.6(e))



**RESOLUTION**

**BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 113-21**

**TITLE: RESOLUTION TO READ THE 2021 BUDGET BY TITLE ONLY**

**WHEREAS** N.J.S.A. 40A:4-8 as amended, provides that the budget shall be read in full at the Public Hearing or that it may be read by its title only if:

1. At least one week prior to the date of the hearing, a complete copy of the approved budget:
  - (a) shall be made available to the public for inspection in the free public library, if any, of the municipality and in the free County libraries or regional libraries located in the municipality, the county or regional library of the county in which the municipality is located, and the public officer delegated responsibility for delivering copies of the approved budget to such library shall forward to the governing body an attestation that such delivery was made, and
  - (b) it is made available to each person requesting same, during said week and during the public hearing.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Peapack and Gladstone that it is declared that the conditions of N.J.S.A. 40A:4-8 as amended, set forth in subsections 1(a) and 1(b) have been met and therefore the Budget for 2021 shall be read by title only.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 114-21**

**TITLE: AWARD OF BID FOR THE LIBERTY PARK IMPROVEMENT PROJECT V&K CONSTRUCTION, INC. FOR \$836,081.00**

**WHEREAS** the Borough of Peapack & Gladstone received the following two (2) bids on Tuesday, April 13, 2021, at 2:00pm for the Liberty Park Improvement Project

V&K Construction, Inc. Edison, NJ	\$836,081.00*
Torsilieri, Inc. Gladstone	\$919,430.89

\*Corrected Total - Amount in proposal was \$838,611.00

**WHEREAS** the Borough Attorney reviewed all documents submitted and found them to be satisfactory and it is the recommendation of the Landscape Architects, Borough Engineer and Borough Administrator to award the contract to V&K Construction, Inc., Edison, NJ in the amount of \$836,081.00

**WHEREAS** a certification affirming the availability of funds in accordance with N.J.A.C. 5:34-5.1 et seq. has been provided by the Chief Financial Officer and made a part hereof, indicating that the appropriation for the within expenditure is to be funded from Ordinance 1090-2020 and Ordinance 1046-2017

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that the contract be awarded to V&K Construction, Inc. in the amount of \$836,081.00 in accordance with the terms of the contract.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized to sign any and all documents for said contract.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

FINANCE CERTIFICATION

I, Dale Melville, CFO of the Borough of Peapack & Gladstone hereby certify that there are adequate funds available for the above-named contract. Monies are available in Ordinance 1090-2020 and 1046-2017.

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Dale Melville, CFO

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 115-21**

**TITLE: RESOLUTION FOR RENEWAL OF PLENARY RETAIL CONSUMPTION LIQUOR LICENSE FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2022-ESSEX HUNT CLUB, INC.**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack & Gladstone that pursuant to R.S. Title 33 et seq., the following has made application for the annual renewal of their liquor license in the Borough of Peapack & Gladstone; and

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey, approve said license effective July 1, 2021.

Renewal Term: 07/01/2021 to 06/30/2022

License Number: 1815-33-003-002

License Type: Plenary Retail Consumption License

Licensee: Essex Hunt Club, Inc.

Licensee Mailing Address: PO Box 335, Peapack, NJ 07977

Establishment: Essex Hunt Club, Inc.

Address: 48 Holland Road, Peapack, NJ 07977

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
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\_\_\_\_\_  
NANCY A. BRETZGER  
BOROUGH CLERK

\_\_\_\_\_  
GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 116-21**

**TITLE: RESOLUTION GRANTING THE FAMILY AND MEDICAL LEAVE ACT (FMLA) TO ELLEN HAYS FOR UNPAID TIME OFF FROM JUNE 1, 2021 TO JUNE 4, 2021**

**BE IT RESOLVED** that the Mayor and Borough Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey hereby grants to Ellen Hays unpaid time off from June 1, 2021 to June 4, 2021 in accordance with the Family and Medical Leave Act (FMLA).

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 117-21**

**TITLE: RESOLUTION AUTHORIZING THE HIRING OF SEASONAL EMPLOYEES FOR RECREATION'S 2021 SUMMER CAMP AND OTHER SUMMER PROGRAMS**

**WHEREAS** the Recreation Department is running a Summer Recreation Camp and other summer programs from April 18 to August 31, 2021; and

**WHEREAS** there is a need for Recreation Assistants to help with these programs; and

**WHEREAS** the recreation department would like to hire the following individuals to help assist at these programs;

Amy Paterno	Assistant Director-Summer Camp	\$3,503.00
Lauren O'Day	Kindergarten Director-Summer Camp	\$2,520.00
Timothy Lallis	Head Counselor	\$18.00/hr
Emily Certisimo		\$13.00/hr
Eliza Walters		\$13.00/hr
Sofi Ayling		\$12.00/hr
Taejin Beckerman		\$11.10/hr
Noelle Infusino		\$11.10/hr
Ashley Levine		\$11.10/hr
Vanessa Muvraj		\$11.10/hr
Aiden Peterson		\$11.10/hr
Sophia Santoro		\$11.10/hr
Elizabeth Simpson		\$11.10/hr

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that the above listed are hereby hired as seasonal employees of the Recreation Department in the Borough of Peapack & Gladstone, with an effective starting date of April 18, 2021 and ending around August 31, 2021.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
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		Jamie Murphy				
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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

DRAFT

**RESOLUTION**

**BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 118-21**

**Payment of Claims (Posted)**

**WHEREAS** the Borough Council of the Borough of Peapack & Gladstone has received bills to be paid as listed; and

**WHEREAS** the Chief Financial Officer and the Borough Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Borough, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack & Gladstone, in the County of Somerset and State of New Jersey hereby:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Borough Officials are authorized to sign the checks.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Donald Lemma				
		Jamie Murphy				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR