

BOROUGH OF PEAPACK AND GLADSTONE

CLERK/REGISTRAR
ASSISTANT ADMINISTRATOR

TELEPHONE: 908-234-2250
FAX: 908-781-0042

1 SCHOOL STREET
P.O. BOX 218
PEAPACK, NJ 07977

November 23, 2020

The Borough Council Meeting of November 24, 2020 will be held virtually through Go To Meeting The meeting starts at 7:00PM

You can access the meeting with information below:

You can dial in using your phone.

United States: [+1 \(312\) 757-3121](tel:+13127573121)

Access Code: 488-353-669

We ask that you are patient with us during this process as this is new to all of us involved. To make this new process work as efficiently as possible we have drafted a procedure to follow:

1. Mayor Skinner will start the meeting. The Mayor will read a statement asking for patience with this process and telling everyone to mute his or her phone until public comment.
2. Members of the Council will announce who they are before they begin speaking.
3. Please be respectful of this process so we can clearly identify each other and don't talk over one another as this makes it very difficult for all to hear and understand
4. When the meeting is opened to the public, please state your name and address for the record



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE,
BOROUGH COUNCIL MEETING AGENDA**



**NOVEMBER 24, 2020
6:00 PM – EXECUTIVE SESSION
7:00 PM – REGULAR MEETING**

Location: Electronically via the GOTO Meeting Conferencing Service

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. CALL TO ORDER

2. SUNSHINE NOTICE – Municipal Clerk reads the following statement:

“Pursuant to the Open Public Meetings Act, Adequate notice of 2020 Meeting Dates was published in the Courier News and Bernardsville News on December 5, 2019 and posted at the Municipal Complex and the Borough Library. Action may be taken.”

3. FLAG SALUTE

4. ROLL CALL

5. EXECUTIVE SESSION – RESOLUTION NO. 195-20 – Authorization for Executive Session for Certain Specified Purposes – (1) Contract Negotiations – Affordable Housing

6. MAYOR’S UPDATE ON COVID-19

7. PUBLIC COMMENTS: 5 MINUTES PER PERSON – NON-AGENDA ITEMS

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person. Comments may be made on any Non-Agenda subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

8. OLD BUSINESS

- Liberty Park – Permit Update

9. NEW BUSINESS

10. MISCELLANEOUS DISCUSSION/APPROVALS

11. ORDINANCES

INTRODUCTION OF ORDINANCE 1096-2020 – An Ordinance Appropriating Certain Monies Held by the Borough of Peapack & Gladstone for the Acquisition of a Dump Truck with Plow and Salt Spreader

PUBLIC HEARING WILL BE HELD ON TUESDAY, DECEMBER 15, 2020 AT 7:00PM



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE,
BOROUGH COUNCIL MEETING AGENDA**



**NOVEMBER 24, 2020
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12. RESOLUTIONS

RESOLUTION NO. 196-20 – *Renewal of Plenary Retail Consumption License for the Period of July 1, 2020 – June 30, 2021 License No. 1815-33-005-012*

RESOLUTION NO. 197-20 – *Resolution to Appoint Nancy Muoio as Deputy Clerk and Deputy Registrar*

RESOLUTION NO. 198-20 – *Resolution for Open Public Meetings of the Mayor & Council for the Borough of Peapack & Gladstone for the Year 2021*

RESOLUTION NO. 199-20 – *Resolution Setting the 2021 Holiday Schedule for the Borough of Peapack & Gladstone*

RESOLUTION NO. 200-20 – *Resolution Appointing Joseph T. Moschello as Fire Protection Subcode Official for the Borough of Peapack & Gladstone*

RESOLUTION NO. 201-20 – *Resolution Appointing Steven Dill as Fire Official for the Borough of Peapack & Gladstone*

RESOLUTION NO. 202-20 – *Resolution to Enter Into an Agreement with William Ryden, Borough Engineer for Phase 1 Engineering Services for the Holland Avenue Sidewalk Project*

RESOLUTION NO. 203-20 – *Resolution Accepting a Resignation Letter from Jose Roberto Gonzalez, DPW Laborer*

13. BILLS LIST

RESOLUTION NO. 204-20 – *Approval of Bills as signed and listed on the Bill Payment List
Total Amount: \$1,433,096.99*

14. COUNCIL REPORTS

Council President Corigliano & Councilman Sweeney

Councilwoman Murphy & Councilman Caminiti

Councilman Caminiti & Councilman Smith

Councilman Smith & Councilwoman Murphy

Councilman Sweeney & Councilwoman Dietrich

Councilwoman Dietrich & Councilman Sweeney

Mayor Skinner

John Bruder, Borough Attorney

Randy Bahr

Mayor Skinner

Finance

Sanitation & Sewer

Borough Property

Fire/First Aid Squad

Police

Roads & Transportation

Zoning & Construction

Legal

Administrator's Report

Mayor's Report



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE,
BOROUGH COUNCIL MEETING AGENDA**



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15. PUBLIC COMMENTS – 3 MINUTES PER PERSON – AGENDA ITEMS ONLY

It is the policy of the Borough Council that all public comments on an issue shall be limited to three (3) minutes per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

15. ADJOURNMENT

**THE NEXT MEETING OF THE MAYOR & COUNCIL WILL BE HELD ON
TUESDAY, DECEMBER 15, 2020 AT 7:00PM**

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 195-20

TITLE: AUTHORIZATION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Peapack & Gladstone that in compliance with N.J.S.A. 10:4-12b et seq., this meeting will be closed to the public to discuss the following matters:

1. Contract Negotiations – Affordable Housing

The matters considered in this Executive Session can be released to the public when the reasons for discussing and acting on it in closed session no longer exist.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

IT IS HEREBY CERTIFIED THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF PEAPACK & GLADSTONE AT A MEETING OF SAID COUNCIL HELD ON NOVEMBER 24, 2020.

NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

**BOROUGH OF PEAPACK & GLADSTONE
SOMERSET COUNTY, NEW JERSEY**

RESOLUTION NO. 196-20

TITLE: RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE FOR THE PERIOD OF JULY 1, 2020 – JUNE 30, 2021– 1815-33-005-012

WHEREAS, the Licensee has received a Special Ruling from the Director of the Alcohol Beverage Commission (ABC) pursuant to N.J.S.A. 33:1-12.18 and 12.39 to issue a new license for the license term of 2020-2021; and

BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone that pursuant to R.S. Title 33 et seq., the following has made application for the annual renewal of their liquor license in the Borough of Peapack & Gladstone;

BHT, Inc. (Sublime)
2586 Highway 9 South
Howell, NJ 07731

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey hereby approves said license effective November 24, 2020.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 197-20

TITLE: RESOLUTION TO APPOINT NANCY MUOIO AS DEPUTY CLERK AND DEPUTY REGISTRAR

WHEREAS, there is a vacancy in the Borough Clerk's office for a Deputy Clerk and Deputy Registrar with the resignation of the previous Deputy Clerk and Deputy Registrar; and

WHEREAS, the Administrator and Borough Clerk have interviewed several qualified applicants; and

WHEREAS, the Administrator and Borough Clerk recommend Nancy Muoio to be hired to fill the aforesaid position; and

WHEREAS, the Mayor and Council concurs with that recommendation.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that Nancy Muoio is hereby appointed as the Deputy Clerk and Deputy Registrar at a salary of \$45,000 per year, with an effective starting date of November 30, 2020.

NOW THEREFORE, BE IT FURTHER RESOLVED that:

1. Upon successful completion of the 3-month probation period and upon written recommendation of the Administrator and Borough Clerk she will be eligible for change of status to full time permanent employment
2. Once Nancy Muoio becomes a full-time permanent employee, she is entitled to all full-time employees benefits as according to the Borough Personnel Policies
3. Nancy Muoio shall start to take the Certified Municipal Registrar (CMR) classes provided by NJ State Vital Statistics and upon obtaining her CMR certification within 2 months of her starting date she will receive a \$1,500.00 salary increase
4. Nancy Muoio shall start to take the Register Municipal Clerk (RMC) classes provided by Rutgers to attain her RMC, upon obtaining her RMC certification within 3 years of her starting date she will receive a \$5,000.00 salary increase

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 198-20

TITLE: RESOLUTION FOR OPEN PUBLIC MEETINGS OF THE MAYOR & COUNCIL FOR THE BOROUGH OF PEAPACK & GLADSTONE FOR THE YEAR 2021

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Peapack & Gladstone, in the County of Somerset and State of New Jersey, as follows:

WHEREAS, Chapter 231 of the Public Laws of the State of New Jersey for 1975, known as and hereinafter designated as, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., requires notification of meetings of public bodies, as therein defined, in the manner set forth;

NOW, THEREFORE, for purposes of compliance with the Open Public Meetings Act, the Mayor and Borough Council of the Borough of Peapack and Gladstone hereby make the following designations for 2021 and until further Resolution of the Governing Body of the Borough of Peapack and Gladstone:

1. The bulletin board in the hallway of the Peapack & Gladstone Municipal Building, 1 School Street, is designated as the Official Bulletin Board, and as a place where all public notices, including pending ordinances shall be posted as required by law.
2. The Borough website www.peapackgladstone.org is designated as the Official website and a place where all public notices, including pending and adopted ordinances shall be posted.
3. The sum of \$10.00 is hereby fixed as the amount to be paid by any person requesting individual notice of meetings as provided in Section 14 of the Open Public Meetings Act.

BE IT FURTHER RESOLVED that the attached Notice of Scheduled Meetings for 2021 be published, posted, mailed and filed with the Clerk pursuant to provisions of said Chapter 231 of Public Laws of 1975:

NOTICE OF SCHEDULED MEETINGS FOR THE YEAR 2021

PLEASE TAKE NOTICE that the Borough Council of the Borough of Peapack and Gladstone will meet in Executive Session at 6:00P.M. and then to discuss or act upon business at 7:00P.M., either remotely via GOTO Meeting Conferencing with login information posted on the Borough Website www.peapackgladstone.org at least 48 hours in advance of the meeting until further notice or at the Municipal Complex, 1 School Street, Peapack, New Jersey, once the Governor has lifted the State of Emergency due to the Pandemic on each of the dates set forth below:

Reorganizational Meeting – Tuesday, January 5 7:00P.M. (No Executive Session)

Board of Health Reorganizational Meeting – Immediately following the Mayor & Council Meeting

January 12	January 26
February 9	February 23
March 9	March 23
April 13	April 27
May 11	May 25
June 15	June 29
July 20	
August 17	
September 14	September 28
October 12	October 26
November 9	November 23
December 14	

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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 NANCY A. BRETZGER
 BOROUGH CLERK

 GREGORY J. SKINNER
 MAYOR

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 199-20

TITLE: RESOLUTION SETTING THE 2021 HOLIDAY SCHEDULE FOR THE BOROUGH OF PEAPACK AND GLADSTONE

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Peapack & Gladstone that the following dates shall be legal holidays for all Borough employees during the year 2021:

January 1	New Year's Day (Friday)
January 18	Martin Luther King Observed (Floater)*
February 15	President's Day (Monday)
April 2	Good Friday (Friday)
May 31	Memorial Day (Monday)
July 5	Observance of Independence Day – (Monday)
September 6	Labor Day (Monday)
October 11	Columbus Day (Monday)
November 11	Veterans Day (Thursday)
November 25 & 26	Thanksgiving (Thursday & Friday)
December 24	Observance of Christmas Day (Friday)

*Floating Holiday

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 200-20

TITLE: APPOINTING JOSEPH T. MOSCHELLO AS FIRE PROTECTION SUBCODE OFFICIAL FOR THE BOROUGH OF PEAPACK & GLADSTONE

WHEREAS, Borough employee James Fonzino tendered a letter of retirement effective November 20, 2020 leaving his position of Fire Protection Subcode Official; and

WHEREAS, Joseph Moschello has been interviewed by the Construction Official and Administrator; and

WHEREAS, it is the recommendation of the Construction Official and Administrator to hire Joseph Moschello as the Fire Protection Subcode Official; and

WHEREAS, Joseph Moschello will work on Friday afternoons with a minimum of 4 hours per week with additional time if needed to complete the necessary requirements of the position; and

NOW, THEREFORE BE IT RESOLVED that the Mayor and Borough Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey hereby authorize the hiring of Joseph Moschello at \$45.00 per hour with no benefits effective December 4, 2020.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 201-20

TITLE: APPOINTING STEVEN DILL AS FIRE OFFICIAL FOR THE BOROUGH OF PEAPACK & GLADSTONE

WHEREAS, Borough employee James Fonzino tendered a letter of retirement effective November 30, 2020 leaving his position of Fire Protection Subcode Official; and

WHEREAS, Steven Dill has been interviewed by the Administrator; and

WHEREAS, it is the recommendation of the Administrator to hire Steven Dill as the Fire Official; and

WHEREAS, Steven Dill will work on Tuesday afternoons with a minimum of 4 hours per week with additional time if needed to complete the necessary requirements of the position; and

NOW, THEREFORE BE IT RESOLVED that the Mayor and Borough Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey herby authorize the hiring of Steven Dill at \$37.00 per hour with no benefits effective December 1, 2020.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 202-20

TITLE: RESOLUTION TO ENTER INTO AN AGREEMENT WITH WILLIAM RYDEN, BOROUGH ENGINEER FOR PHASE 1 ENGINEERING SERVICES FOR THE HOLLAND AVENUE SIDEWALK PROJECT

WHEREAS, the Borough of Peapack and Gladstone has a need for preliminary engineering work for the sidewalk project on Holland Avenue; and

WHEREAS, Mr. Ryden will contract with DMC Associates to complete a survey of the area for the Holland Avenue sidewalk installation;

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Peapack and Gladstone that the Borough contract with William Ryden, Borough Engineer from Anderson & Denzler Associates for Phase 1 of the Holland Ave Sidewalk Project not to exceed \$1,500.00. This amount is available in Capital Ordinance 1057-2018 Various Roads and Sidewalk Improvements.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

FINANCE CERTIFICATION

I, Dale Melville, CFO of the Borough of Peapack & Gladstone hereby certify that there are adequate funds available for the above-named contract. Monies are available in Ordinance 1057-2018 Account No. 04-215-55-000-1057 Various Roads and Sidewalk Improvement.

Dale Melville, CFO

DRAFT

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 203-20

TITLE: RESOLUTION ACCEPTING A RESIGNATION LETTER FROM JOSE ROBERTO GONZALEZ, DPW LABORER

WHEREAS, Borough employee Jose Roberto Gonzalez, tendered a letter of resignation effective December 4, 2020 leaving his position of DPW Laborer; and

NOW, THEREFORE BE IT RESOLVED that the Mayor and Borough Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey accept the letter of resignation from Jose Roberto Gonzalez and wish him well in his future endeavors.

BE IT FURTHER RESOLVED, that the Borough Administrator is hereby authorized to advertise to fill the position of DPW Laborer

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 204-20

Payment of Claims (Posted)

WHEREAS, The Borough Council of the Borough of Peapack & Gladstone has received bills to be paid as listed; and

WHEREAS, The Chief Financial Officer and the Borough Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Borough, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, in the County of Somerset and State of New Jersey hereby:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Borough Officials are authorized to sign the checks.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR