



**MAYOR & COUNCIL  
THE BOROUGH OF PEAPACK & GLADSTONE,  
BOROUGH COUNCIL MEETING AGENDA**



**DECEMBER 17, 2019  
7:00 PM – EXECUTIVE SESSION  
7:30 PM – REGULAR MEETING**

**Location: Borough Hall Council Chambers, 1 School St. Peapack.**

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*Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.*

**1. CALL TO ORDER**

**2. SUNSHINE NOTICE** – *Municipal Clerk reads the following statement:*

*“Pursuant to the Open Public Meetings Act, Adequate notice of 2019 Meeting Dates was published in the Courier News and Bernardsville News on December 13, 2018 and posted at the Municipal Complex and the Borough Library. Action may be taken.”*

**3. FLAG SALUTE**

**4. ROLL CALL**

**5. EXECUTIVE SESSION – RESOLUTION NO. 190-19** – *Authorization for Executive Session for Certain Specified Purposes – (1) Contract Negotiations – (a) Affordable Housing (2) Personnel*

**6. PUBLIC COMMENTS: 5 MINUTES PER PERSON – NON-AGENDA ITEMS**

*It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person. Comments may be made on any Non-Agenda subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.*

**7. PROCLAMATIONS**

- Pfizer Pharmaceuticals
- Christopher J. Tietjen, Borough Administrator

**8. READING AND APPROVAL OF MINUTES**

Regular Meeting November 26, 2019

Executive Session Meeting November 26, 2019

**9. OLD BUSINESS**

**10. NEW BUSINESS**

**11. MISCELLANEOUS DISCUSSION/APPROVALS**



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**12. ORDINANCES**

**PUBLIC HEARING FOR ORDINANCE 1084-2019** – *An Ordinance Appropriating Certain Monies Held by the Borough of Peapack & Gladstone for the Purchase of Digital Speed Signs*

**PUBLIC HEARING FOR ORDINANCE 1085-2019** – *An Ordinance Amending Chapter XV, Titled, “Streets and Sidewalks” of the Revised General Ordinances of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey, By Providing for the Recovery Costs of Cleanup of Hazardous Materials*

**13. RESOLUTIONS**

**RESOLUTION NO. 191-19** – *Resolution for Authorization to Pay Accumulated Leave to Mary P. Robinson*

**RESOLUTION NO. 192-19** – *Resolution for Authorization to Pay Accumulated Leave to Scott Bowerbank*

**RESOLUTION NO. 193-19** – *Resolution Accepting a Resignation Letter from Christopher J. Tietjen, Borough Administrator*

**RESOLUTION NO. 194-19** – *Resolution for Authorization to Pay Accumulated Leave to Christopher J. Tietjen*

**RESOLUTION NO. 195-19** – *Resolution Authorizing Borough Police Department to Participate in Somerset County End of Year DWI Enforcement Grant*

**RESOLUTION NO. 196-19** – *Resolution Providing for the Insertion of a Special Item of Revenue in the 2019 Budget for the Driving While Intoxicated Enforcement Grant Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948)*

**RESOLUTION NO. 197-19** – *Resolution Amending Article VI, Section 5 Entitled Sick Leave, of the Personnel Policies of the Borough of Peapack and Gladstone*

**RESOLUTION NO. 198-19** – *Resolution to Enter Into an Agreement with Robert F. Heffernan Associates Real Estate Appraisers and Consultants for the Purpose of a Appraisal of Nelson Parcel Block 8, Lot 2.03*

**RESOLUTION NO. 199-19** – *Resolution to Refund Lienholder for Redemption of Lien #00041 on Block 8.03, Lot 4*

**RESOLUTION NO. 200-19** – *Resolution for Year End Budget Transfers*

**RESOLUTION NO. 202-19** – *Resolution to Enter Into an Agreement with Norman J. Goldberg, Inc. Real Estate Appraisers for the Purpose of an Appraisal of Nelson Parcel, Block 8, Lot 2.03*

**RESOLUTION NO. 203-19** – *Resolution Appointing Randy W. Bahr as Interim Borough Administrator for the Borough of Peapack & Gladstone*

**RESOLUTION NO. 204-19** – *Resolution for Authorization to Increase Salary for Nancy A. Bretzger, Borough Clerk/Assistant Administrator*



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**14. BILLS LIST**

**Resolution No. 201-19** – *Approval of Bills as signed and listed on the Bill Payment List*

**Total Amount: \$968,700.75**

**15. COUNCIL REPORTS**

Council President Corigliano & Councilman Sweeney

Councilwoman Murphy & Councilman Caminiti

Councilman Caminiti & Councilman Smith

Councilman Smith & Councilwoman Murphy

Councilman Sweeney & Councilwoman Dietrich

Councilwoman Dietrich & Councilman Sweeney

Mayor Skinner

John Bruder, Borough Attorney

Christopher Tietjen

Mayor Skinner

Finance

Sanitation & Sewer

Borough Property

Fire/First Aid Squad

Police

Roads & Transportation

Zoning & Construction

Legal

Administrator's Report

Mayor's Report

**16. PUBLIC COMMENTS – 3 MINUTES PER PERSON – AGENDA ITEMS ONLY**

*It is the policy of the Borough Council that all public comments on an issue shall be limited to three (3) minutes per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.*

**17. EXECUTIVE SESSION – RESOLUTION NO. 190-19 (IF NEEDED) – Authorization for Executive Session for Certain Specified Purposes – (1) Contract Negotiations – (a) Affordable Housing (2) Personnel**

**17. ADJOURNMENT**

**THE REORGANIZATIONAL MEETING OF THE MAYOR & COUNCIL WILL BE HELD ON  
THURSDAY, JANUARY 2, 2020 AT 7:00PM**

**RESOLUTION**

**BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 190-19**

**TITLE: AUTHORIZATION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES**

**BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Peapack & Gladstone that in compliance with N.J.S.A. 10:4-7 et seq., this meeting will be closed to the public to discuss the following matters:

1. Contract Negotiations – (a) Affordable Housing 2. Personnel -

The matters considered in this Executive Session can be released to the public when the reasons for discussing and acting on it in closed session no longer exist.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

*IT IS HEREBY CERTIFIED THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF PEAPACK & GLADSTONE AT A MEETING OF SAID COUNCIL HELD ON DECEMBER 17, 2019.*

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION  
BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 191-19**

**TITLED: AUTHORIZATION TO PAY ACCUMULATED LEAVE TO MARY P. ROBINSON (RETIRED)**

**WHEREAS**, The Borough of Peapack and Gladstone Personnel Policy stipulates that employees who retire from service from the Borough of Peapack and Gladstone are entitled to be paid for up to 90 days of unused sick time and unused vacation time earned, and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Peapack and Gladstone, County of Somerset, State of New Jersey hereby authorizes the Finance Officer to pay to Mary P. Robinson a sum of \$16,035.69 for unused leave time on or near December 31, 2019 as per the terms of her Retirement Agreement & Release.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION  
BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 192-19**

**TITLED: AUTHORIZATION TO PAY VACATION TIME TO SCOTT BOWERBANK**

**WHEREAS**, The Borough of Peapack and Gladstone Personnel Policy stipulates that employees who resign from service from the Borough of Peapack and Gladstone are entitled to be paid for unused vacation time earned, and

**WHEREAS**, Scott Bowerbank earned at his last day of work on December 4, 2019, 8.5 hours of unused vacation time; and

**WHEREAS**, Scott Bowerbank hourly rate on December 4, 2019 was \$18.37.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Peapack and Gladstone, County of Somerset, State of New Jersey hereby authorizes the Finance Officer to pay to Scott Bowerbank a sum of \$155.30 for unused vacation time.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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\_\_\_\_\_  
NANCY BRETZGER, RMC  
BOROUGH CLERK

\_\_\_\_\_  
GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 193-19**

**TITLE: RESOLUTION ACCEPTING A RESIGNATION LETTER FROM CHRISTOPHER J. TIETJEN, BOROUGH ADMINISTRATOR**

**WHEREAS**, Borough employee Christopher J. Tietjen tendered a letter of resignation effective December 17, 2019 leaving his position of Borough Administrator; and

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Borough Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey accept the letter of resignation from Christopher J. Tietjen and wish him well in his future endeavors.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION  
BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 194-19**

**TITLED: AUTHORIZATION TO PAY VACATION TIME TO CHRISTOPHER J. TIETJEN**

**WHEREAS**, The Borough of Peapack and Gladstone Personnel Policy stipulates that employees who resign from service from the Borough of Peapack and Gladstone are entitled to be paid for unused vacation time earned, and

**WHEREAS**, Christopher J. Tietjen earned at his last day of work on December 17, 2019, 10.5 hours of unused vacation time; and

**WHEREAS**, Christopher J. Tietjen hourly rate on December 4, 2019 was \$45.32.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Peapack and Gladstone, County of Somerset, State of New Jersey hereby authorizes the Finance Officer to pay to Christopher J. Tietjen a sum of \$475.96 for unused vacation time.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY BRETZGER, RMC  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR



# RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 195-19

**TITLE: AUTHORIZING BOROUGH POLICE DEPARTMENT TO PARTICIPATE IN SOMERSET COUNTY DRIVE SOBER END OF YEAR DWI ENFORCEMENT GRANT**

**WHEREAS**, the Somerset County Prosecutor's Office has made available funds for its Year End DWI Enforcement Grant, allowing Police Departments to conduct enhanced enforcement patrols. The patrols will be conducted from Friday, December 13, 2019 through Tuesday, December 31, 2019, between the hours of 6:00pm – 2:00am for a total of 36 hours, at \$55 per hour, for a maximum amount of \$1,980.00; and

**WHEREAS**, the Borough of Peapack & Gladstone Police Department wishes to take advantage of this grant.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council do hereby approve the submission of said grant application.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 196-19**

**TITLE: RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET FOR THE DRIVING WHILE INTOXICATED ENFORCEMENT GRANT PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW THEREFORE BE IT RESOLVED** that the Borough of Peapack & Gladstone, County of Somerset, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2019 in the sum of One Thousand Nine Hundred Eighty Dollars and zero cents (\$1,980.00) which items are now available as a revenue from

Drive Sober End of Year DWI Enforcement Grant      \$1,980.00

**BE IT FURTHER RESOLVED** that one certified copy of this Resolution together with a certification from the Somerset County Prosecutors Office that funds will be made available through a reimbursable Grant be filed with the Director of the Division of Local Government Services.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

## RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

### RESOLUTION NO. 197-19

#### TITLE: RESOLUTION AMENDING ARTICLE VI, SECTION 5 ENTITLED "SICK LEAVE" OF THE PERSONNEL POLICIES OF THE BOROUGH OF PEAPACK AND GLADSTONE

**WHEREAS**, Resolution No. 167-19 A Resolution of the Borough of Peapack and Gladstone Amending and Adopting the Borough's Personnel Policies and Regulations Manual on October 22, 2019 with updates from time to time; and

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Peapack and Gladstone, County of Somerset, State of New Jersey that Article VI, Section 5 Entitled "Sick Leave" of the Personnel Policies of the Borough of Peapack and Gladstone be changed as follows:

#### 5. Sick Leave

(a) Part-time employees are entitled to paid sick leave as follows:

~~(1) From the date of initial employment to the end of that calendar year, employees shall be entitled to one (1) hour of sick leave with pay for every thirty (30) hours worked, to a maximum of forty (40) hours of sick leave;~~ **All employees other than full-time employees shall be entitled to one (1) hour of sick leave with pay for every thirty (30) hours worked, to a maximum of forty (40) hours of sick leave per year. Such employees are eligible to use their sick leave beginning on the 120<sup>th</sup> calendar day after the employee starts working for the Borough. The employee may subsequently use earned sick leave as soon as it is accrued.**

(b) Full-time employees are entitled to paid sick leave s follows:

(1) From the date of initial employment to the end of that calendar year, employees shall be entitled to one (1) day of sick leave with pay for each month of service, to a maximum of five (5) days of sick leave

(2) For the next two calendar years of employment, full-time employees shall be entitled to eight (8) days of sick leave with pay per calendar year

(3) For the next five calendar years of employment, full-time employees shall be entitled to ten (10) days of sick leave with pay per calendar year;

(4) Thereafter, full-time employees shall be entitled to twelve (12) days of sick leave with pay per calendar year.

~~(b) All employees other than full-time employees shall be entitled to one (1) hour of sick leave with pay for every thirty (30) hours worked, to a maximum of forty (40) hours of sick leave per year. Such employees are eligible to use their sick leave beginning on the 120<sup>th</sup> calendar day after the employee starts working for the Borough. The employee may subsequently use earned sick leave as soon as it is accrued.~~

(c) The Borough permits an employee to use the sick leave accrued as permitted pursuant to N.J.S.A. 34:11D-3(a), including, but not limited to:

(1) Time needed for diagnosis, care, or treatment of, or recovery from, the employee's own mental or physical illness, injury or other adverse health condition, or for preventive medical care for the employee;

(2) To aid or care for a family member during diagnosis, care, or treatment of, or recovery from, the family member's mental or physical illness, injury or other adverse health condition, or during preventive medical care for the family member;

(3) If an employee or a family member are a victim of domestic or sexual violence, and are obtaining services from a designated domestic violence agency or other victim services organization, medical attention, legal services, counseling, or are relocating due to the domestic or sexual violence;

(4) Closure of an employee's workplace, or of the school or place of care of an employee's child, due to an epidemic or public health emergency, or because of the issuance by a public health authority of a determination that the presence of the employee or their family member in the community would jeopardize the health of others; or

(5) If an employee needs to attend a school-related conference, meeting, function or other event requested or required by an administrator, teacher, or other professional school staff member responsible for the education of the employee's child, or to attend a meeting regarding care provided to the child in connection with the child's health conditions or disability.

(d) Any unused sick leave accumulates annually up to a maximum of ninety (90) working days. All unused sick leave is forfeited upon separation from employment, with the exception of a retiree who shall be paid at the rate of the employee's last annual salary upon retirement. If an employee is terminated, laid off, furloughed, or otherwise separated from employment with the Borough, any unused accrued sick leave shall be reinstated upon the re-hiring or reinstatement of the employee to that employment within six months of termination, being laid off or furloughed, or separation, and prior employment with the Borough shall be counted towards meeting the eligibility requirements for sick leave.

(e) Employees with one (1) completed year of service to three (3) years of service shall be entitled to use up to eight (8) days of accrued sick leave within any calendar year to provide care for a newborn or adopted child, or because of a serious health condition of a child, spouse, parent or parent of a spouse. Employees with three (3) or more years of service shall be entitled to use up to ten (10) days of accrued sick leave within any calendar year to provide care for a newborn or adopted child, or because of a serious health condition of a child, spouse, parent or parent of a spouse. Days may be taken consecutively upon at least seven (7) working days' written notice, except in an emergency.

(f) Emergency leave for one employee in a department will take precedence over vacation time or personal time of others in that department not scheduled at the time of the request.

(g) All Borough employees will be allowed to donate unused accumulated sick leave to those employees out on extended medical leave with approval from the Borough Administrator.

(h) Should an employee need to use three (3) or more consecutive days of leave, said employee must provide the Borough with reasonable documentation that the leave is being taken for one of the purposes permitted in paragraph (c) of this section.

For sick leave used for the reasons listed under (1) and (2) of paragraph (c) above, reasonable documentation shall mean documentation signed by a health care professional who is treating the employee or the family member of the employee indicating the need for the leave and, if possible, number of days of leave.

For sick leave used for the reasons listed under (3) of paragraph (c) above, reasonable documentation shall mean medical documentation; a law enforcement agency record or report; a court order; documentation that the perpetrator of the domestic or sexual violence has been convicted of a domestic or sexual violence offense; certification from a certified Domestic Violence Specialist or a representative of a designated domestic violence agency or other victim services organization; or other documentation or certification provided by a social worker, counselor, member of the clergy, shelter worker, health care professional, attorney, or other professional who has assisted the employee or family member in dealing with the domestic or sexual violence.

For sick leave used for the reasons listed under (4) of paragraph (c) above, reasonable documentation shall mean a copy of the order of the public official or the determination by the health authority.

For sick leave used for the reasons listed under (5) of paragraph (c) above, reasonable documentation shall mean tangible proof of the school-related conference, meeting, function, or other event requested or required by a school administrator, teacher, or other professional staff member responsible for the education of the employee's child; or tangible proof of the meeting regarding care provided to the child of the employee in connection with the child's health conditions or disability.

(i) To the extent not inconsistent with the New Jersey Earned Sick Leave Law, each employee who shall have been absent on sick leave where the service of a physician was required shall report to active duty after each illness or injury only after first presenting to the Borough Administrator a final physician's statement indicating that he or she is again fit for active duty. In case of sick leave due to a contagious disease or exposure to same, a certificate from a physician shall be required before returning to work.

(j) The Borough requires seven (7) days' notice for any foreseeable use of leave. If the use of leave is unforeseeable, the employee should notify the Borough as soon as practicable of their need to use same. Failure to so notify may result in a forfeiture of such sick leave credit.

(k) Additional leave may be granted by the Borough Administrator.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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\_\_\_\_\_  
 NANCY A. BRETZGER  
 BOROUGH CLERK

\_\_\_\_\_  
 GREGORY J. SKINNER  
 MAYOR

DRAFT

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 198-19**

**TITLE: RESOLUTION TO ENTER INTO AN AGREEMENT WITH ROBERT F. HEFFERNAN ASSOCIATES REAL ESTATE APPRAISERS AND CONSULTANTS FOR THE PURPOSE OF A APPRAISAL OF NELSON PARCEL, BLOCK 8, LOT 2.03**

**WHEREAS**, the Borough of Peapack and Gladstone has a need for two Appraisal of the Nelson Parcel, Block 8, Lot 2.03 in regards to a potential purchase; and

**WHEREAS**, there was a review of the proposal received and it covered all the needs for the Borough for the professional work needed for the Appraisal of the Nelson Parcel; and

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Peapack and Gladstone that the Borough award the work to Robert F. Heffernan Associates Real Estate Appraisers in an amount not to exceed \$1,800.00.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
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NANCY A. BRETZGER  
BOROUGH CLERK

\_\_\_\_\_  
GREGORY J. SKINNER  
MAYOR

**BOROUGH OF PEAPACK AND GLADSTONE**

**RESOLUTION NO. 199-19**

**TITLE: RESOLUTION TO REFUND LIENHOLDER FOR REDEMPTION OF LIEN #00041 ON BLOCK 8.03 LOT 4**

**WHEREAS**, lien #00041 was sold to Violet Potter on November 30, 2017 at a tax sale held by the Borough of Peapack and Gladstone, and

**WHEREAS**, Penta Investments LLC, owner of the property known as Block 8.03 Lot 4 has redeemed lien #00041 in the amount of \$49,854.79 by certified check on December 4, 2019, and

**WHEREAS**, the lien holder is entitled to a refund of the redemption in accordance with Title 54 of the New Jersey Statutes Annotated,

**NOW, THEREFORE BE IT RESOLVED**, that the Finance Officer is hereby authorized to refund the redemption monies for a total of \$49,854.79 to Violet Potter.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

IT IS HEREBY CERTIFIED THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF PEAPACK & GLADSTONE AT A MEETING OF SAID COUNCIL HELD ON DECEMBER 17, 2019.

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NANCY BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR



**BOROUGH OF PEAPACK AND GLADSTONE**

**RESOLUTION NO. 200-19**

**TITLE: RESOLUTION FOR YEAR END BUDGET TRANSFERS**

**WHEREAS**, there appears to be insufficient funds in various Budget accounts (excepting the appropriation for Contingent Expenses or Deferred Charges) to meet the demands thereon for the balance of the Current Year,

**WHEREAS**, there appears to be a surplus in various Budget accounts (excepting the appropriation for Contingent Expenses, Deferred Charges, Cash Deficit of Preceding Year, Reserve for Uncollected Taxes, Down Payments, Capital Improvement Fund of Interest and Debt Redemption Charges) over and above the demand deemed to be necessary for the balance of the Current Year,

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the provisions of R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be, and the same hereby transferred, to the accounts (excepting the appropriation for Contingent Expenses, Deferred Charges) mentioned as being insufficient, to meet the current demands.

**BE IT FURTHER RESOLVED** that the Finance Officer be and is hereby authorized and directed to make the following transfers:

<u>ACCOUNT</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Finance (SW)	\$9,000.00	
Administration (OE)		\$5,500.00
Mayor & Council (OE)		\$2,200.00
Revenue Administration (SW)	\$20,000.00	
Zoning (SW)		\$7,300.00
Code Enforcement (SW)		\$1,000.00
Fire (SW)		\$500.00
Rescue Squad (SW)	\$3,000.00	
Streets & Roads (SW)	\$30,000.00	
Buildings & Grounds (SW)	\$32,200.00	
DCRP Retirement Plan (OE)		\$1,000.00
Municipal Court (OE)		\$14,700.00
Bond Payment (OE)		\$31,000.00
Bond Interest (OE)		\$31,000.00
Total	\$94,200.00	\$94,200.00

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

DRAFT

**RESOLUTION**

**BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 201-19**

**Payment of Claims (Posted)**

**WHEREAS**, The Borough Council of the Borough of Peapack & Gladstone has received bills to be paid as listed; and

**WHEREAS**, The Chief Financial Officer and the Borough Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Borough, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack & Gladstone, in the County of Somerset and State of New Jersey hereby:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Borough Officials are authorized to sign the checks.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 202-19**

**TITLE: RESOLUTION TO ENTER INTO AN AGREEMENT WITH NORMAN J. GOLDBERG, INC. REAL ESTATE APPRAISERS FOR THE PURPOSE OF AN APPRAISAL OF NELSON PARCEL, BLOCK 8, LOT 2.03**

**WHEREAS**, the Borough of Peapack and Gladstone has a need for two Appraisal of the Nelson Parcel, Block 8, Lot 2.03 in regards to a potential purchase; and

**WHEREAS**, there was a review of the proposal received and it covered all the needs for the Borough for the professional work needed for the Appraisal of the Nelson Parcel; and

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Peapack and Gladstone that the Borough award the work to Norman J. Goldberg in an amount not to exceed \$1,500.00.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 203-19**

**TITLE: APPOINTING RANDY W. BAHR AS INTERIM BOROUGH ADMINISTRATOR FOR THE BOROUGH OF PEAPACK AND GLADSTONE**

**WHEREAS**, Christopher J. Tietjen has resigned as Borough Administrator effective December 17, 2019 and the Personnel Committee of the Borough of Peapack and Gladstone has determined that there is a need to fill that position on an interim basis; and

**WHEREAS**, Randy W. Bahr has been found to be fully qualified to fill the requirements of the position; and

**WHEREAS**, Randy W. Bahr will serve as Borough Administrator in an interim capacity to last for a period not to exceed six (6) months; and

**WHEREAS**, Randy W. Bahr will be compensated at a rate of \$125.00 per hour through Supplee Clooney and Co. with a contract not to exceed twenty (20) hours per week; and

**WHEREAS**, Randy W. Bahr will make a recommendation at the end of the interim period to the Mayor and Borough Council as to next steps in appointing a permanent person to serve as Borough Administrator.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack and Gladstone, County of Somerset, State of New Jersey hereby appoints Randy W. Bahr as Interim Borough Administrator effective December 17, 2019.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 204-19**

**TITLE: RESOLUTION FOR AUTHORIZATION TO INCREASE SALARY FOR NANCY A. BRETZGER, BOROUGH CLERK/ASSISTANT ADMINISTRATOR**

**WHEREAS**, Nancy A. Bretzger, currently serves as the Borough Clerk and Assistant Administrator for the Borough of Peapack and Gladstone; and

**WHEREAS**, additional responsibilities will be assigned to Ms. Bretzger as the Borough retains an Interim Borough Administrator for a period not to exceed six (6) months; and

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack and Gladstone, County of Somerset, State of New Jersey hereby authorizes the salary increase to Nancy A. Bretzger to an additional \$1,000.00 per month not to exceed six (6) months whereby a review of the need of the monthly increase will be evaluated.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR