



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE,
BOROUGH COUNCIL MEETING AGENDA**

OCTOBER 22, 2019

7:30 PM – REGULAR MEETING

Location: Borough Hall Council Chambers, 1 School St. Peapack.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. CALL TO ORDER

2. SUNSHINE NOTICE – *Municipal Clerk reads the following statement:*

“Pursuant to the Open Public Meetings Act, Adequate notice of 2019 Meeting Dates was published in the Courier News and Bernardsville News on December 13, 2018 and posted at the Municipal Complex and the Borough Library. Action may be taken.”

3. FLAG SALUTE

4. ROLL CALL

5. PUBLIC COMMENTS: 5 MINUTES PER PERSON – NON-AGENDA ITEMS

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person. Comments may be made on any Non-Agenda subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

6. READING AND APPROVAL OF MINUTES

Regular Meeting October 8, 2019

Executive Session Meeting October 8, 2019

7. OLD BUSINESS

- Liberty Park Renovations

8. NEW BUSINESS

9. MISCELLANEOUS DISCUSSION/APPROVALS

- 2019 Best Practices



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10. ORDINANCES

PUBLIC HEARING FOR ORDINANCE 1079-2019 – *An Ordinance Repealing Chapter IX, “Personnel Policies,” of the Borough Code of the Borough of Peapack and Gladstone, County of Somerset, State of New Jersey*

PUBLIC HEARING FOR ORDINANCE 1080-2019 – *An Ordinance Amending Ordinance #1046-2017 to Appropriate Additional Monies Held by the Borough of Peapack and Gladstone for Improvements to Liberty Park*

INTRODUCTION OF ORDINANCE 1082-2019 – *An Ordinance Amending Chapter II, Titled “Administration”, Article V, Titled “Boards, Committees and Commissions” of the Revised General Ordinances of the Borough of Peapack and Gladstone, County of Somerset, State of New Jersey, by Providing for the Creation of a Community Emergency Response Team (CERT)*

INTRODUCTION OF ORDINANCE 1083-2019 – *An Ordinance of the Borough of Peapack and Gladstone Requiring Background Checks on all Adult Volunteers Seeking to Participate in Borough Programs or Events which Involve Minors*

11. RESOLUTIONS

RESOLUTION NO. 167-19 – *A Resolution of the Borough of Peapack and Gladstone Amending and Adopting the Borough’s Personnel Policies and Regulations Manual*

RESOLUTION NO. 168-19 – *Resolution Appointing Holly Dominguez as Assistant to the Tax Assessor*

RESOLUTION NO. 169-19 – *Resolution Authorizing the Adoption of the Updated Multijurisdictional Hazard Mitigation Plan for Somerset County*

RESOLUTION NO. 170-19 – *Resolution Appointing a Municipal Prosecutor for the Shared Court from November 1, 2019 to December 31, 2019*

RESOLUTION NO. 171-19 – *Resolution Authorizing Borough Police Department to Participate in Somerset County Halloween DWI Safe Passage Grant*

RESOLUTION NO. 172-19 – *Resolution Providing for the Insertion of a Special Item of Revenue in the 2019 Budget for the Halloween DWI Safe Passage Grant Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948)*



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12. BILLS LIST

Resolution No. 173-19 – *Approval of Bills as signed and listed on the Bill Payment List*

Total Amount: \$764,373.94

13. COUNCIL REPORTS

Council President Corigliano & Councilman Sweeney

Councilwoman Murphy & Councilman Caminiti

Councilman Caminiti & Councilman Smith

Councilman Smith & Councilwoman Murphy

Councilman Sweeney & Councilwoman Dietrich

Councilwoman Dietrich & Councilman Sweeney

Mayor Skinner

John Bruder, Borough Attorney

Christopher Tietjen

Mayor Skinner

Finance

Sanitation & Sewer

Borough Property

Fire/First Aid Squad

Police

Roads & Transportation

Zoning & Construction

Legal

Administrator's Report

Mayor's Report

14. PUBLIC COMMENTS – 3 MINUTES PER PERSON – AGENDA ITEMS ONLY

It is the policy of the Borough Council that all public comments on an issue shall be limited to three (3) minutes per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

15. ADJOURNMENT

**THE NEXT MEETING OF THE MAYOR & COUNCIL WILL BE HELD ON
TUESDAY, NOVEMBER 12, 2019 AT 7:30PM**

RESOLUTION
BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 167-19

TITLE: A RESOLUTION OF THE BOROUGH OF PEAPACK AND GLADSTONE AMENDING AND ADOPTING THE BOROUGH’S PERSONNEL POLICIES AND REGULATIONS MANUAL

WHEREAS, the Borough has created a Personnel Policies and Regulations Manual which includes, among other things, rules concerning the hiring and termination of employees, terms and conditions of employment, and regulations required to comply with applicable Federal and State employment related law; and

WHEREAS, the Borough has determined it is in the best interests of the Borough to amend and adopt these Personnel Policies and Regulations;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Peapack and Gladstone that the Personnel Policies and Regulations Manual is hereby adopted in the form attached hereto.

NOW THEREFORE BE IT FURTHER RESOLVED by the Borough Council that the updated Personnel Policies and Regulations Manual is incorporated into this Resolution by reference and made a part hereof; and

NOW THEREFORE BE IT FURTHER RESOLVED by the Borough Council that the Personnel Policies and Regulations Manual is intended to provide guidelines covering public service by the Borough employees and is not a contract. The provisions of this Manual may be amended and supplemented from time to time without notice and at the sole discretion of the Borough; and

NOW THEREFORE BE IT FURTHER RESOLVED by the Borough Council that the updated Personnel Policies and Regulations Manual will be distributed to all Borough employees and that a copy of same will be kept on file in the Borough Clerk’s office.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

IT IS HEREBY CERTIFIED THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF PEAPACK & GLADSTONE AT A MEETING OF SAID COUNCIL HELD ON OCTOBER 22, 2019.

NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 168-19

TITLE: RESOLUTION APPOINTING HOLLY DOMINGUEZ AS ASSISTANT TO THE TAX ASSESSOR

WHEREAS, with the resignation of Adriana McKenna as the Assistant to the Tax Assessor there is a need to fill that position; and

WHEREAS, Holly Dominguez is the Assistant to the DPW Director and the Sewer Utility Collector; and

WHEREAS, the Administrator recommends that Holly Dominguez to fill this position.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Peapack & Gladstone confirms the appointment of Holly Dominguez, to the position of Assistant to the Tax Assessor with a increase to her salary of \$1,500.00 effective October 23, 2019.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

BOROUGH OF PEAPACK & GLADSTONE

RESOLUTION NO. 169-19

TITLE: RESOLUTION AUTHORIZING THE ADOPTION OF THE UPDATED MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR SOMERSET COUNTY

WHEREAS, all of Somerset County has exposure to natural hazards that represent risks including damages and losses to life, property, the environment and the County's economy; and

WHEREAS, proactive mitigation of known hazards before a disaster event can reduce or eliminate long-term risks and associated costs; and

WHEREAS, the Disaster Mitigation Act of 2000 (Public Law 106-390) establishes requirements for pre- and post-disaster hazard mitigation programs; and

WHEREAS, a Mitigation Planning Committee (MPC) comprised of Somerset County jurisdictions, agencies, organizations and other partners with the like planning objectives has been formed to pool resources and work collaboratively to identify appropriate mitigation strategies within Somerset County; and

WHEREAS, the MPC has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives; and

WHEREAS, maintenance procedures have been defined for monitoring, evaluating, revising, updating and implementing this strategy on an on-going basis.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey:

1. Adopts in its entirety, the 2019 Multi-jurisdictional Hazard Mitigation Plan Update for Somerset County (HMP) as the jurisdiction's Hazard Mitigation Plan, and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
2. Will use the adopted and approved portions of the HMP to guide pre- and post-disaster mitigation of the hazards identified therein.
3. Will coordinate the strategies identified in the Plan with other planning programs, operations, partners, capital investments and other initiatives under its jurisdictional authority.
4. Will continue to provide representatives to serve on the MPC and perform the duties described in the HMP, including but not limited to MPC meetings.

attendance and the submission of jurisdiction-specific HMP annual monitoring reports to the County Hazard Mitigation Coordinator.

5. Will help promote and support mitigation successes of all participants in the HMP.
6. Will complete an evaluation of the HMP in conjunction with the MPC annually as needed, and a comprehensive update no less than every fifth year.

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Peapack and Gladstone that copies of the jurisdiction’s HMP Annex and this resolution be provided the Borough’s Hazard Mitigation Officer, Emergency Management Official, Planning Board Chair, the Somerset County Hazard Mitigation Coordinator, and the Somerset County Board of Chosen Freeholders.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		GianPaolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Roy Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 170-19

TITLE: RESOLUTION APPOINTING A MUNICIPAL PROSECUTOR FOR THE SHARED COURT FROM NOVEMBER 1, 2019 TO DECEMBER 31, 2019

WHEREAS, there is a need for the appointment of a Municipal Prosecutor for the Bedminster Township, Borough of Peapack and Gladstone and Borough of Bernardsville Shared Municipal Court due to the resignation of the current Municipal Prosecutor, James Porfido, as of October 31, 2019; and

WHEREAS, the Shared Municipal Court Services Advisory Committee recommends the following appointment to the position of Municipal Prosecutor to the Shared Court for the period of November 1, 2019 – December 31, 2019.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Peapack and Gladstone, County of Somerset, State of New Jersey do hereby approve the appointment of the following to perform professional services for the Bedminster Township, Borough of Peapack and Gladstone and Borough of Bernardsville Shared Municipal Court:

<u>NAME</u>	<u>POSITION</u>
Stephen O. Davis	Municipal Prosecutor
DiFrancesco, Bateman	Annual Compensation: \$48,600.00
15 Mountain Boulevard	Special Session: \$ 125.00/hour
Warren, NJ 07059	

NOW THEREFORE, BE IT FURTHER RESOLVED that the appointment of Mr. Davis is expressly contingent upon the continuation of a shared court agreement between Bedminster Township, Peapack-Gladstone Borough and Bernardsville Borough and the appointment of Mr. Davis as Prosecutor by Bedminster Township and the Borough of Bernardsville.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER, RMC
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

DRAFT

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 171-19

TITLE: AUTHORIZING BOROUGH POLICE DEPARTMENT TO PARTICIPATE IN SOMERSET COUNTY HALLOWEEN DWI SAFE PASSAGE GRANT

WHEREAS, the Somerset County Prosecutor's Office has made available funds for its Halloween DWI Safe Passage Grant, allowing Police Departments to conduct enhanced enforcement patrols. The patrols will be conducted on Thursday, October 31, Friday, November 1 and Saturday, November 2, 2019, for a total of 8 hours, at \$55 per hour, for a maximum amount of \$440.00, and

WHEREAS, the Borough of Peapack & Gladstone Police Department wishes to take advantage of this grant.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council do hereby approve the submission of said grant application.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 172-19

TITLE: RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET FOR THE HALLOWEEN DWI SAFE PASSAGE GRANT PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW THEREFORE BE IT RESOLVED that the Borough of Peapack & Gladstone, County of Somerset, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2019 in the sum of Nine Hundred Dollars and zero cents (\$900.00) which items are now available as a revenue from

2019 Halloween DWI Safe Passage Grant \$440.00

BE IT FURTHER RESOLVED that one certified copy of this Resolution together with a certification from the Somerset County Prosecutors Office that funds will be made available through a reimbursable Grant be filed with the Director of the Division of Local Government Services.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 173-19

Payment of Claims (Posted)

WHEREAS, The Borough Council of the Borough of Peapack & Gladstone has received bills to be paid as listed; and

WHEREAS, The Chief Financial Officer and the Borough Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Borough, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, in the County of Somerset and State of New Jersey hereby:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Borough Officials are authorized to sign the checks.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR