



**MAYOR & COUNCIL  
THE BOROUGH OF PEAPACK & GLADSTONE,  
BOROUGH COUNCIL MEETING AGENDA**

**APRIL 23, 2019**

**6:30 PM - EXECUTIVE SESSION**

**7:00 PM – REGULAR MEETING**

**Location: Borough Hall Council Chambers, 1 School St. Peapack.**

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*Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.*

**1. CALL TO ORDER**

**2. SUNSHINE NOTICE – Municipal Clerk reads the following statement:**

*“Pursuant to the Open Public Meetings Act, Adequate notice of 2019 Meeting Dates was published in the Courier News and Bernardsville News on December 13, 2018 and posted at the Municipal Complex and the Borough Library. Action may be taken.”*

**3. FLAG SALUTE**

**4. ROLL CALL**

**5. EXECUTIVE SESSION – RESOLUTION NO. 80-19 – Authorization for Executive Session for Certain Specified Purposes – (1) Contract Negotiations – (a) DPW Teamsters 469 (2) Personnel – Construction Code Official**

**6. PUBLIC COMMENTS: 5 MINUTES PER PERSON – NON-AGENDA ITEMS**

*It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person. Comments may be made on any Non-Agenda subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.*

**7. PRESENTATION FROM CARTER VANDYKE REGARDING LIBERTY PARK IMPROVEMENTS**

**8. READING AND APPROVAL OF MINUTES**

Regular Meeting April 9, 2019

**9. OLD BUSINESS**

**10. NEW BUSINESS**

**11. MISCELLANEOUS DISCUSSION/APPROVALS**

**12. ORDINANCES**

**INTRODUCTION OF ORDINANCE 1072-2019 – An Ordinance of the Borough of Peapack and Gladstone Prohibiting Smoking in Borough Parks, Open Spaces and Recreational Areas**

**Public Hearing will be held on Tuesday, May 14, 2019 at 7:30PM**



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**INTRODUCTION OF ORDINANCE 1073-2019** – *An Ordinance Amending Ordinance #1046-2017 to Appropriate Additional Monies Held by the Borough of Peapack & Gladstone for Improvements to Liberty Park*

**Public Hearing will be Held Tuesday, May 14, 2019 at 7:30PM**

**13. RESOLUTIONS**

**RESOLUTION NO. 81-19** – *Resolution Authorizing Retirement Agreement with Mary Robinson, Chief Financial Officer/Tax Collector*

**RESOLUTION NO. 82-19** – *A Resolution to Appoint Temporary Chief Financial Officer/Tax Collector*

**RESOLUTION NO. 83-19** – *Resolution Setting Forth Summer Hours for Borough Employees for 2019*

**RESOLUTION NO. 84-19** – *Resolution for Adjustment to Sewer Charges on Block 2.02, Lot 1, Account #144-0*

**RESOLUTION NO. 85-19** – *Resolution Accepting a Resignation Letter from Anthony Duarte, DPW Laborer*

**14. BILLS LIST**

**Resolution No. 86-19** – *Approval of Bills as signed and listed on the Bill Payment List*  
**Total Amount: \$1,001,741.07**

**15. COUNCIL REPORTS**

Council President Corigliano & Councilman Sweeney  
Councilwoman Murphy & Councilman Caminiti  
Councilman Caminiti & Councilman Smith  
Councilman Smith & Councilwoman Murphy  
Councilman Sweeney & Councilwoman Dietrich  
Councilwoman Dietrich & Councilman Sweeney  
Mayor Skinner  
John Bruder, Borough Attorney  
Christopher Tietjen  
Mayor Skinner

Finance  
Sanitation & Sewer  
Borough Property  
Fire/First Aid Squad  
Police  
Roads & Transportation  
Zoning & Construction  
Legal  
Administrator's Report  
Mayor's Report

**16. PUBLIC COMMENTS – 3 MINUTES PER PERSON – AGENDA ITEMS ONLY**

*It is the policy of the Borough Council that all public comments on an issue shall be limited to three (3) minutes per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.*



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17. **EXECUTIVE SESSION – RESOLUTION NO. 80-19 (IF NEEDED)** – *Authorization for Executive Session for Certain Specified Purposes – (1) Contract Negotiations – (a) DPW Teamsters 469 (2) Personnel – Construction Code Official*

**18. ADJOURNMENT**

**THE NEXT MEETING OF THE MAYOR & COUNCIL WILL BE HELD ON  
THURSDAY, APRIL 25, 2019 AT 7:00PM FOR A  
WORK SESSION MEETING ON LIBERTY PARK IMPROVEMENTS**

**RESOLUTION**

**BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 80-19**

**TITLE: AUTHORIZATION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES**

**BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Peapack & Gladstone that in compliance with N.J.S.A. 10:4-7 et seq., this meeting will be closed to the public to discuss the following matters:

1. Contract Negotiations – (a) DPW Teamsters 469
2. Personnel – Construction Code Official

The matters considered in this Executive Session can be released to the public when the reasons for discussing and acting on it in closed session no longer exist.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

*IT IS HEREBY CERTIFIED THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF PEAPACK & GLADSTONE AT A MEETING OF SAID COUNCIL HELD ON APRIL 23, 2019.*

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK & GLADSTONE  
SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 81-19**

**TITLE: RESOLUTION AUTHORIZING RETIREMENT AGREEMENT WITH MARY ROBINSON, CHIEF FINANCIAL OFFICER/TAX COLLECTOR**

**WHEREAS**, Borough employee Mary Robinson has the appropriate years of service to retire, and as a result of the reorganization of the Chief Financial Officer and Tax Collector's positions, agrees to retire; and

**WHEREAS**, in furtherance thereof, the Borough and Ms. Robinson, have determined to execute a written Retirement Agreement and Release attached hereto to, and are agreeable to same

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Peapack and Gladstone that it hereby accepts Ms. Robinsons retirement from the positions of Chief Financial Officer and Tax Collector as set forth above.

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to execute the Retirement Agreement and Release agreed upon by the parties in furtherance of Ms. Robinson's retirement.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**BOROUGH OF PEAPACK AND GLADSTONE**

**RESOLUTION NO. 82-19**

**TITLE: A RESOLUTION TO APPOINT TEMPORARY CHIEF FINANCIAL OFFICER/TAX COLLECTOR**

**WHEREAS**, the Chief Financial Officer/Tax Collector Mary Robinson will be retiring on December 31, 2019 with her last day of work being July 12, 2019; and

**WHEREAS**, the Mayor and Borough Council recognize that, until such time that a new Chief Financial Officer/Tax Collector fills the referenced position, there shall be a need for special and qualitative services from a temporary Chief Financial Officer/Tax Collector for overseeing various day-to-day Borough functions that require the expertise, training and qualifications in this field of endeavor; and

**WHEREAS**, Suplee, Clooney and Company, Westfield, New Jersey is a company specializing in the provision of municipal services as well as qualified and skilled temporary municipal employees; and

**WHEREAS**, Suplee, Clooney and Company has agreed to provide to the Borough one of the employees of its firm, Mr. Randy Bahr, who is a qualified Chief Financial Officer/Tax Collector, to serve as a temporary part-time Chief Financial Officer/Tax Collector until such time that a permanent Chief Financial Officer/Tax Collector assumes the position; and

**WHEREAS**, Suplee, Clooney and Company has agreed to provide its employee, Mr. Randy Bahr, to serve as temporary Chief Financial Officer/Tax Collector at the rate of One Hundred and Twenty-Five Dollars (\$125) per hour during the course of his service as temporary part time Chief Financial Officer/Tax Collector; and

**WHEREAS** the Mayor and Borough Council recognizes Mr. Bahr possesses the requisite expertise, training and qualifications to serve as Chief Financial Officer/Tax Collector;

**NOW, THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Peapack and Gladstone that Randy Bahr is hereby appointed as a temporary Chief Financial Officer/Tax Collector for the Borough of Peapack and Gladstone to serve in this capacity at the pleasure of the Mayor and Borough Council for up to 6 months or until a permanent Chief Financial Officer/Tax Collector assumes the position;

**AND BE IT FURTHER RESOLVED** that Mr. Randy Bahr is appointed to serve as temporary Chief Financial Officer/Tax Collector as set forth above, commencing on or about June 1, 2019, and the Borough has agreed to compensate Suplee, Clooney and Company, for its provision of Mr. Bahr to serve as Chief Financial Officer/Tax Collector in accordance herewith for the agreed upon price of One Hundred Twenty Five Dollars (\$125.) per hour, in an amount not to exceed \$45,000.00;

**AND BE IT FURTHER RESOLVED** that the Mayor is hereby authorized on behalf of the Borough to execute a professional services agreement with the firm of Suplee, Clooney Company in furtherance of this resolution.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
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		Amy Dietrich				
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		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 83-19**

**TITLE: RESOLUTION SETTING FORTH SUMMER HOURS FOR BOROUGH EMPLOYEES FOR 2019**

**WHEREAS**, summer hours have been in effect for several continuous years for the Borough employees; and

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Borough Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey do hereby authorize the hours that the Borough offices will be open to the public as follows:

From May 28, 2019 through August 30, 2019, Borough offices will be open from 8:00am-4:00pm, Monday through Thursday. Offices will be open from 8:00am-12:00 noon on Fridays.

Normal office hours, 8:00am-4:00pm, Monday through Friday, will resume on Tuesday, September 3rd, 2019.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR



## RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

### RESOLUTION NO. 84-19

**TITLE: RESOLUTION FOR ADJUSTMENT TO SEWER CHARGES ON BLOCK 2.02, LOT 1 ACCOUNT #144-0**

**WHEREAS**, the Director of Operations of Block 2.02, Lot 1, Tony Devergillo, located at 60 Old Chester Road, has formally appealed the 2018 fourth quarter bulk sewer bill for Gill St. Bernard's School, and

**WHEREAS**, there was a clog in the metering pit that caused the meter to inaccurately count at a rapid rate from December 22<sup>nd</sup> to December 31<sup>st</sup>, and

**WHEREAS**, the usage billed was not an accurate reflection of what actually went into the sewers, and

**WHEREAS**, the Bulk User Ordinance in the absence of accurate daily flow reports the user charge will be based on the maximum allowable average daily flow per the applicable bulk user agreement, and

**WHEREAS**, the maximum allowable average daily flow is 12,500 gallons, and

**WHEREAS**, the sewer committee has advised that the bill be adjusted to reflect the maximum allowable average daily flow for December 22<sup>nd</sup> to December 31<sup>st</sup>, and

**WHEREAS**, this adjustment reduces their 2018 fourth quarter bill by \$17,148.04.

**NOW, THEREFORE BE IT RESOLVED**, that the 2018 fourth quarter sewer billing against Block 2.02, Lot 1, Account #144-0 be reduced by \$17,148.04 and that the Utility Collector is authorized to apply this credit appropriately and be relieved of the collection of same.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

DRAFT

**RESOLUTION**

**BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 85-19**

**TITLE: RESOLUTION ACCEPTING A RESIGNATION LETTER FROM ANTHONY DUARTE, DPW LABORER**

**WHEREAS**, Borough employee Anthony Duarte tendered a letter of resignation effective April 26, 2019 leaving his position of DPW Laborer; and

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Borough Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey accept the letter of resignation from Anthony Duarte and wish him well in his future endeavors.

<b>Introduced</b>	<b>Seconded</b>	<b>Borough Council</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR

**RESOLUTION**

**BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY**

**RESOLUTION NO. 86-19**

**Payment of Claims (Posted)**

**WHEREAS**, The Borough Council of the Borough of Peapack & Gladstone has received bills to be paid as listed; and

**WHEREAS**, The Chief Financial Officer and the Borough Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Borough, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Peapack & Gladstone, in the County of Somerset and State of New Jersey hereby:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Borough Officials are authorized to sign the checks.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
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NANCY A. BRETZGER  
BOROUGH CLERK

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GREGORY J. SKINNER  
MAYOR