



**MAYOR & COUNCIL
THE BOROUGH OF PEAPACK & GLADSTONE,
BOROUGH COUNCIL MEETING AGENDA**



APRIL 9, 2019

7:00 PM - EXECUTIVE SESSION

7:30 PM - REGULAR MEETING

Location: Borough Hall Council Chambers, 1 School St. Peapack.

Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.

1. CALL TO ORDER

2. SUNSHINE NOTICE – *Municipal Clerk reads the following statement:*

“Pursuant to the Open Public Meetings Act, Adequate notice of 2019 Meeting Dates was published in the Courier News and Bernardsville News on December 13, 2018 and posted at the Municipal Complex and the Borough Library. Action may be taken.”

3. FLAG SALUTE

4. ROLL CALL

5. PUBLIC COMMENTS: 5 MINUTES PER PERSON – NON-AGENDA ITEMS

It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person. Comments may be made on any Non-Agenda subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.

6. READING AND APPROVAL OF MINUTES

Regular Meeting March 26, 2019

Executive Session Meeting March 26, 2019

7. OLD BUSINESS

- Liberty Park Improvements

8. NEW BUSINESS

- Egg Addling

9. MISCELLANEOUS DISCUSSION/APPROVALS

10. ORDINANCES

INTRODUCTION OF ORDINANCE 1071-2019 – *An Ordinance to Amend Section 23-39.2 of the Land Development Ordinance Concerning Conditional Uses, to Include Recreational Facilities Owned and/or Operated by a School as a Conditional Use in the RR-3 Zone*



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11. ADOPTION OF THE 2019 BUDGET

Council President Corigliano presents the 2019 Budget

RESOLUTION NO. 71-19 – A RESOLUTION TO READ THE 2019 BUDGET BY TITLE ONLY

12. RESOLUTIONS

RESOLUTION NO. 72-19 – Award of Bid for the Mosle Road Section 2 Resurfacing Project to AJM Contractors, Inc. for \$122,100.20

RESOLUTION NO. 73-19 – Resolution to Enter Into an Agreement with Apgar Associates for Surveying & Engineering Services for Bridge Site on Block 29, Lots 1 & 11 – Old County DPW Site (Holland Ave.)

RESOLUTION NO. 74-19 – Resolution to Execute Memorandum of Understanding (MOU) Between the American Red Cross and the Borough of Peapack & Gladstone

RESOLUTION NO. 75-19 – Resolution Authorizing the Borough of Peapack & Gladstone Council to Fix and Determine Annual Salaries, Wages or Compensation to be Paid to Officers and Employees of the Borough of Peapack & Gladstone

RESOLUTION NO. 76-19 – Resolution to Enter Into an Agreement with Princeton Hydro for the Purpose of the Liberty Park DAM Inspection

RESOLUTION NO. 78-19 – A Resolution of the Borough of Peapack & Gladstone, Recognizing NJ Local Government Week, April 7 -13, 2019, and Encouraging all Citizens to Support the Celebration and Corresponding Activities

RESOLUTION NO. 79-19 – Resolution Accepting a Resignation Letter from Thomas Skillman, Assistant DPW Director

13. BILLS LIST

**Resolution No. 77-19 – Approval of Bills as signed and listed on the Bill Payment List
Total Amount: \$735,425.85**

14. PUBLIC COMMENTS – 3 MINUTES PER PERSON – AGENDA ITEMS ONLY

It is the policy of the Borough Council that all public comments on an issue shall be limited to three (3) minutes per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.



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16. ADJOURNMENT

**PLEASE JOIN THE MAYOR AND COUNCIL FOR COFFEE AND CAKE TO HELP CELEBRATE
LOCAL GOVERNMENT WEEK – APRIL 7 – 13, 2019**

**THE NEXT MEETING OF THE MAYOR & COUNCIL WILL BE HELD ON
TUESDAY, APRIL 23, 2019 AT 7:30PM**

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 71-19

TITLE: RESOLUTION TO READ THE 2019 BUDGET BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8 as amended, provides that the budget shall be read in full at the Public Hearing or that it may be read by its title only if:

1. At least one week prior to the date of the hearing, a complete copy of the approved budget:
 - (a) shall be made available to the public for inspection in the free public library, if any, of the municipality and in the free County libraries or regional libraries located in the municipality, the county or regional library of the county in which the municipality is located, and the public officer delegated responsibility for delivering copies of the approved budget to such library shall forward to the governing body an attestation that such delivery was made, and
 - (b) it is made available to each person requesting same, during said week and during the public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of Peapack and Gladstone that it is declared that the conditions of N.J.S.A. 40A:4-8 as amended, set forth in subsections 1(a) and 1(b) have been met and therefore the Budget for 2019 shall be read by title only.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

IT IS HEREBY CERTIFIED THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF PEAPACK & GLADSTONE AT A MEETING OF SAID COUNCIL HELD ON APRIL 9, 2019.

NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 72-19

TITLE: AWARD OF BID FOR THE MOSLE ROAD SECTION 2 RESURFACING PROJECT TO AJM CONTRACTORS, INC. FOR \$122,100.20

WHEREAS, the Borough of Peapack & Gladstone received the following two (2) bids on Tuesday, March 26, 2019, at 10:00pm for the repaving project of Mosle Road, Section 2; and

AJM Contractors, Inc. Clifton, NJ	\$122,100.20
American Asphalt & Milling Services, LLC 96 Midland Ave., Kearny, NJ 07032	\$134,146.04

WHEREAS, the Borough Attorney reviewed all documents submitted and found them to be satisfactory and it is the recommendation of the Borough Engineer and Borough Administrator to award the contract to AJM Contractors, Inc., Clifton, NJ in the amount of \$122,100.20; and

WHEREAS, a certification affirming the availability of funds in accordance with N.J.A.C. 5:34-5.1 et seq. has been provided by the Chief Financial Officer and is attached hereto and made a part hereof, indicating that the appropriation for the within expenditure is to be funded from the 2018 DOT Grant for Mosle Road Section 2 Resurfacing and Capital Ordinance 1021-2016;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that the contract be awarded to AJM Contractors, Clifton, NJ in the amount of \$122,100.20 in accordance with the terms of the contract.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to sign any and all documents for said contract.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

WILLIAM C. MULLER
MAYOR

DRAFT

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 73-19

TITLE: RESOLUTION TO ENTER INTO AN AGREEMENT WITH APGAR ASSOCIATES FOR SURVEYING & ENGINEERING SERVICES FOR BRIDGE SITE ON BLOCK 29, LOTS 1 & 11 - OLD COUNTY DPW SITE (HOLLAND AVENUE)

WHEREAS, the Borough of Peapack and Gladstone has a need for a Topographic and Location Survey for Bridge Site on Block 29, Lots 1 & 11 – Old County DPW Site (Holland Avenue)

WHEREAS, there was a review of the proposal received and it covered all the needs for the Borough for the professional work needed for the Bridge Site and prepare Permit Applications for NJDEP; and

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Peapack and Gladstone that the Borough award the work to Apgar Associates in an amount not to exceed \$9,200.00.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

**BOROUGH OF PEAPACK & GLADSTONE
SOMERSET COUNTY, NEW JERSEY**

RESOLUTION NO. 74-19

TITLE: RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE AMERICAN RED CROSS AND THE BOROUGH OF PEAPACK & GLADSTONE

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey that the Borough of Peapack & Gladstone is authorized to enter into a Memorandum of Understanding with the American Red Cross.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BREZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

BOROUGH OF PEAPACK AND GLADSTONE

RESOLUTION NO. 75-19

TITLE: RESOLUTION AUTHORIZING THE BOROUGH OF PEAPACK & GLADSTONE COUNCIL TO FIX AND DETERMINE ANNUAL SALARIES, WAGES OR COMPENSATION TO BE PAID TO OFFICERS AND EMPLOYEES OF THE BOROUGH OF PEAPACK & GLADSTONE

WHEREAS, Ordinance No. 952 and amending Ordinances Nos. 959, 978, and 1040 of the Borough of Peapack and Gladstone authorized the Council of the Borough of Peapack and Gladstone to fix and determine annual salaries, wages or compensation to be paid to officers and employees of the Borough of Peapack and Gladstone.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council hereby establishes the following salary guide for the year 2019 retroactive to January 1, 2019.

1. The annual salary or compensation for the following officers shall be paid quarterly.

Mayor	\$ 3,500
Borough Council Members	\$ 2,000

2. The maximum regular annual salaries of the following shall be as specified.

Christopher Tietjen, Borough Administrator	\$ 82,500.00
Nancy Bretzger, Borough Clerk/Registrar/Asst. Admin	\$ 75,000.00
Edward Kerwin, Tax Assessor	\$ 29,546.02
Mary Robinson, CFO/Tax Collector	\$ 95,535.63
Peter George, Assistant to the CFO	\$ 47,500.00
Holly Dominguez, Sewer Utility Collector, DPW Secretary	\$ 40,775.68
Kevin O'Brian, Building Manager	\$ 45,496.16
Frank LaGuriana, Construction Code Official	\$ 17,500.00
Brady Driscoll, Plumbing SubCode Official	\$ 12,240.06
James Fonzino, Fire Protection Official	\$ 21,340.08
Kevin Fleming, Electrical SubCode Official	\$ 13,101.25
Sara Jane Noll, Zoning Official	\$ 9,000.00
Diane Becker, Recreation Director	\$ 36,540.00
Kingsley Hill, OEM Coordinator	\$ 800.00
Scott Hanna, Deputy OEM Coordinator	\$ 400.00

DEPARTMENT OF PUBLIC WORKS

Scott Hanna, Director of Public Works	\$ 89,320.00
Thomas Skillman, Assistant Director of Public Works	\$ 54,972.00

William Allen, Mechanic	\$ 53,954.00
Brad Fagan, Laborer	\$ 40,609.90
Daniel Russoniello, Laborer	\$ 39,484.00
Anthony Duarte, Laborer	\$ 38,000.00
Scott Bowerbank, Laborer	\$ 38,000.00

POLICE DEPARTMENT

Nancy Arbelo, Police Secretary	\$ 38,034.15
Steve Ferrante, Officer In Charge	\$109,580.31
Thomas Scanlon, Officer	\$105,222.48
Owen Duff, Corporal	\$105,222.48
Paul Morris, Officer	\$105,222.48
Anthony Damiano, Officer	\$ 78,490.00
Adam Caruso, Officer	\$ 60,236.00
Matthew Kelly, Officer	\$ 64,370.00
Nicholas Ortiz, Officer	\$ 48,000.00

3. The maximum hourly salaries of the following part-time employees shall be as specified.

Ellen Hays, Construction Secretary	\$16.00 per hour
Elizabeth Peterson, Deputy Clerk/Registrar	\$20.00 per hour
Adriana McKenna, Tax Assessor Secretary	\$25.00 per hour
Sara Jane Noll, Land Use Board Secretary	\$30.53 per hour
Anthony Arpino, Night Custodian	\$17.76 per hour
Thomas Quinn, Rental Housing Inspector	\$30.00 per hour
Katherine Ferratti, Police Matron	\$50.00 per hour
Trina Lindsey, Police Matron	\$50.00 per hour
Nancy Arbelo, Police Matron	\$50.00 per hour
Dina Rampanelli , Gazette Coordinator	\$370.00 per edition

4. Employees of the Department of Public Works (other than the Public Works Manager, Superintendent and Assistant Superintendent) who possess licenses issued by the Department of Environmental Protection shall receive annually the additional compensation set forth below:

Class S-3	\$385.00
Class S-2	\$298.00
Class S-1	\$210.00
Class C-3	\$385.00
Class C-2	\$298.00
Class C-1	\$210.00

Payment for the highest license held shall be made for the year 2019 upon lawful adoption of this Resolution. Any employee who procures a license during the year 2019 shall receive a pro-rata share of the yearly additional compensation calculated from the date the license is received.

5. This Resolution shall be effective immediately upon proper adoption by the Borough Council.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 76-19

TITLE: RESOLUTION TO ENTER INTO AN AGREEMENT WITH PRINCETON HYDRO FOR THE PURPOSE OF THE LIBERTY PARK DAM INSPECTION

WHEREAS, the Borough of Peapack and Gladstone received notification from the New Jersey Department of Environmental Protection (DEP) regarding the Liberty Park Dam and is required to have a dam inspection and hazard classification analysis and inundation mapping; and

WHEREAS, there was a review of the proposal received and it covered all the needs for the Borough for the professional work needed for the dam inspection and hazard classification analysis and inundation mapping; and

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Peapack and Gladstone that the Borough award the work to Princeton Hydro in an amount not to exceed \$25,000.00.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 77-19

Payment of Claims (Posted)

WHEREAS, The Borough Council of the Borough of Peapack & Gladstone has received bills to be paid as listed; and

WHEREAS, The Chief Financial Officer and the Borough Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Borough, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Peapack & Gladstone, in the County of Somerset and State of New Jersey hereby:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Borough Officials are authorized to sign the checks.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

GREGORY J. SKINNER
MAYOR

RESOLUTION

BOROUGH OF PEAPACK & GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 78-19

TITLE: A RESOLUTION OF THE BOROUGH OF PEAPACK & GLADSTONE, RECOGNIZING NJ LOCAL GOVERNMENT WEEK, APRIL 7-13, 2019, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.

WHEREAS, local government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, local government provides services and programs that enhance the quality of life for residents, making their municipality their home; and

WHEREAS, local government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, local government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

WHEREAS, NJ Local Government Week offers an important opportunity for elected officials and local government staff to spread the word to all citizens of New Jersey that they can shape and influence this branch of government; and

WHEREAS, the NJ State League of Municipalities and its member municipalities have joined together to teach citizens about municipal government through a variety of activities.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR & COUNCIL OF THE BOROUGH OF PEAPACK & GLADSTONE AS FOLLOWS:

Section 1. That the Mayor & Council encourages all citizens, local government officials, and employees to participate in events that recognize and celebrate NJ Local Government Week.

Section 2. That the Mayor & Council encourages educational partnerships between local government and schools, as well as civic groups and other organizations.

Section 3. That the Mayor & Council supports and encourages all New Jersey local governments to actively promote and sponsor NJ Local Government Week.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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NANCY A. BRETZGER
BOROUGH CLERK

WILLIAM C. MULLER
MAYOR

DRAFT

RESOLUTION

BOROUGH OF PEAPACK AND GLADSTONE, SOMERSET COUNTY, NEW JERSEY

RESOLUTION NO. 79-19

TITLE: RESOLUTION ACCEPTING A RESIGNATION LETTER FROM THOMAS SKILLMAN, ASSISTANT DPW DIRECTOR

WHEREAS, Borough employee Thomas Skillman tendered a letter of resignation effective May 3, 2019 leaving his position of Assistant DPW Director; and

NOW, THEREFORE BE IT RESOLVED that the Mayor and Borough Council of the Borough of Peapack & Gladstone, County of Somerset, State of New Jersey accept the letter of resignation from Thomas Skillman and wish him well in his future endeavors.

Introduced	Seconded	Borough Council	Aye	Nay	Abstain	Absent
		Gian-Paolo Caminiti				
		Mark Corigliano				
		Amy Dietrich				
		Jamie Murphy				
		Royal Smith				
		John Sweeney				

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BOROUGH CLERK

GREGORY J. SKINNER
MAYOR