



**MAYOR & COUNCIL  
THE BOROUGH OF PEAPACK & GLADSTONE,  
BOROUGH COUNCIL REORGANIZATIONAL MEETING  
AGENDA  
JANUARY 2, 2018  
7:00 PM**



**Location: Borough Hall Council Chambers, 1 School St. Peapack.**

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*Actual meeting may contain discussion of items not mentioned on the agenda and alternatively any items specifically listed may be omitted.*

1. **CALL TO ORDER**
  
2. **SUNSHINE NOTICE** – *Municipal Clerk reads the following statement:  
“Pursuant to the Open Public Meetings Act, Adequate notice of 2018 Meeting Dates was published in the Courier News and Bernardsville News on December 22, 2017, and posted at the Municipal Complex and the Borough Library. Action may be taken.”*
  
3. **FLAG SALUTE**
  
4. **SWEARING IN OF ELECTED OFFICIALS**  
Amy Dietrich – Term expires December 31, 2020  
Roy Smith – Term expires December 31, 2020
  
5. **ROLL CALL**
  
6. **COUNCIL COMMENTS, Newly Elected Officials, Other Members of the Council**
  
7. **NEW BUSINESS**  
**RESOLUTION 1-18** *ELECTION AND APPOINTMENT OF COUNCIL PRESIDENT BY GOVERNING BODY*  
  
**RESOLUTION 2-18** *COUNCIL COMMITTEE ASSIGNMENTS FOR THE BOROUGH OF PEAPACK AND GLADSTONE DURING THE YEAR 2018*  
  
**RESOLUTION 3-18** *EMPLOYEE APPOINTMENTS FOR THE BOROUGH OF PEAPACK AND GLADSTONE DURING THE YEAR 2018*  
  
**RESOLUTION 4-18** *CERTIFYING PAYROLL CERTIFIED FOR PAYMENT OF EMPLOYEES WHOSE WAGES OR COMPENSATION IS ON AN HOURLY BASIS*  
  
**RESOLUTION 5-18** *APPOINTING PROFESSIONAL SERVICE CONSULTANTS FOR THE BOROUGH OF PEAPACK AND GLADSTONE DURING THE YEAR 2018*  
  
**RESOLUTION 6-18** *MAYORAL APPOINTMENTS FOR THE BOROUGH OF PEAPACK AND GLADSTONE DURING THE YEAR 2018*  
  
**RESOLUTION 7-18** *RESOLUTION FOR TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES*



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**RESOLUTION 8-18 RESOLUTION TO APPOINT ZONING OFFICER AND RENTAL HOUSING  
ADMINISTRATION FOR JANUARY 1, 2018 TO DECEMBER 31, 2018**

**8. PUBLIC COMMENTS: 5 MINUTES PER PERSON – NON-AGENDA ITEMS**

*It is the policy of the Borough Council that all public comments on an issue shall be limited to five (5) minutes per person. Comments may be made on any Non-Agenda subject pertaining to Borough issues. Comments pertaining to Public Hearings should be saved for that section of the agenda. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.*

**9. OLD BUSINESS**

**10. CONSENT AGENDA** – *All matters listed under the Consent Agenda are considered to be routine by the Borough Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.*

**RESOLUTION 9-18 AUTHORIZING THE BOROUGH OF PEAPACK & GLADSTONE TAX COLLECTOR TO PROCESS THE CANCELLATION OF ANY PROPERTY TAX REFUND, SEWER TAX REFUND OR DELINQUENCY IN THE AMOUNT LESS THAN \$10.00**

**RESOLUTION 10-18 NAMING OFFICIAL DEPOSITORIES OF THE BOROUGH OF PEAPACK AND GLADSTONE AND AUTHORIZING SIGNATORIES ON DEPOSITORY ACCOUNTS**

**RESOLUTION 11-18 AUTHORIZING THE BOROUGH OF PEAPACK AND GLADSTONE TAX COLLECTOR TO FIX A PENALTY ON DELINQUENT TAXES AND ALLOWING FOR A TEN-DAY GRACE PERIOD FOR EACH QUARTERLY DUE DATE OF TAX PAYMENT**

**RESOLUTION 12-18 AUTHORIZING THE BOROUGH OF PEAPACK AND GLADSTONE TO FIX A PENALTY ON RESIDENTIAL SEWER ACCOUNTS AND ALLOWING FOR A TEN-DAY GRACE PERIOD FOR EACH QUARTERLY DUE DATE OF RESIDENTIAL SEWER ACCOUNT PAYMENT**

**RESOLUTION 13-18 APPOINTING TREASURER OF THE BOROUGH OF PEAPACK AND GLADSTONE MARY P. ROBINSON AS CERTIFYING AGENT FOR PUBLIC EMPLOYEES RETIREMENT SYSTEM, POLICE AND FIRE RETIREMENT SYSTEM AND THE DEFINED CONTRIBUTION RETIREMENT PROGRAM**

**RESOLUTION 14-18 AUTHORIZING BOROUGH TREASURER WITH THE CHAIRMAN OF THE FINANCE COMMITTEE TO PURCHASE CERTIFICATES OF DEPOSIT FROM THE FOLLOWING BANKS WHICH ARE HEREBY DESIGNATED AS DEPOSITORIES FOR FUNDS OF THE BOROUGH OF PEAPACK AND GLADSTONE**



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**RESOLUTION 15-18** AUTHORIZING BOROUGH OF PEAPACK AND GLADSTONE TAX ASSESSOR AND BOROUGH ATTORNEY TO FILE AN ASSESSOR'S PETITION TO REVISE ANY INCORRECT ITEMS IN THE 2017 TAX LIST

**RESOLUTION 16-18** AUTHORIZING A LEASE WITH MELICK LEBANON FARM, LLC FOR THE USE OF THE FACILITY AS A FIRING RANGE FOR WEAPONS QUALIFICATIONS AT THE COST OF \$1 PER YEAR

**RESOLUTION 17-18** ADOPTION OF CASH MANAGEMENT PLAN PURSUANT TO N.J.S.A. 40A:5-14

**RESOLUTION 18-18** REESTABLISHING A PETTY CASH FUND FOR 2018 FOR THE BOROUGH OF PEAPACK AND GLADSTONE

**RESOLUTION 19-18** DESIGNATING NANCY A. BRETZGER AS THE PUBLIC AGENCY COMPLIANCE OFFICER OF THE BOROUGH OF PEAPACK AND GLADSTONE

**RESOLUTION 20-18** ESTABLISHING BILLING DATES FOR BUSINESS AND BULK SEWER USERS IN THE BOROUGH OF PEAPACK AND GLADSTONE

**RESOLUTION 21-18** AUTHORIZING COUNTY OF SOMERSET TO SERVE AS CERTIFIED RECYCLING PROFESSIONAL FOR THE BOROUGH OF PEAPACK AND GLADSTONE FOR APPROVAL OF ANNUAL RECYCLING TONNAGE REPORT

**RESOLUTION 22-18** APPOINTING CHRISTOPHER TIETJEN AS STATEWIDE INSURANCE FUND COMMISSIONER

**RESOLUTION 23-18** AUTHORIZING SUBMISSION OF THE 2017 RECYCLING TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND DESIGNATING CHRISTOPHER TIETJEN AS RECYCLING COORDINATOR FOR THE BOROUGH OF PEAPACK AND GLADSTONE

**RESOLUTION 24-18** RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

**RESOLUTION 25-18** DESIGNATING THE BERNARDSVILLE NEWS AND THE COURIER NEWS AS THE OFFICIAL NEWSPAPERS FOR THE BOROUGH OF PEAPACK AND GLADSTONE

**RESOLUTION 26-18** RESOLUTION TO RENEW WITH THE STATEWIDE INSURANCE FUND

**11. PUBLIC COMMENTS – 3 MINUTES PER PERSON – AGENDA ITEMS ONLY**

*It is the policy of the Borough Council that all public comments on an issue shall be limited to three (3) minutes per person. No debating between residents. Comments should be addressed to Mayor and Council at the public microphone.*

**12. ADJOURNMENT**

**THE NEXT MAYOR & COUNCIL MEETING WILL BE HELD ON TUESDAY, JANUARY 9, 2018 AT 7:30PM**